

September 24, 2025

Board of County Commissioners

Dear Commissioners:

Re: Letter of Choice for County Bridge Inspection Contracts

The Oklahoma Department of Transportation (ODOT) has selected seven consulting firms to perform routine Local Government bridge safety inspections based on our established qualifications-based selection process and the requirements of the National Bridge Inspection Standards (NBIS). It is anticipated the new routine Local Government bridge inspection contracts will be active from *April 1, 2026 to March 31, 2028*. A list of the Prequalified Bridge Inspectors and Circuit Engineering Districts is attached.

County Bridge Inspection Contracts are federally funded, to comply with the NBIS, all Local Governments are required to choose from the following options, no later than Friday, **November 21, 2025**:

- (1) Select a Circuit Engineering District if there is one available in your area.
- (2) Select one of the ODOT prequalified consulting firms from the attached "Qualified Bridge Inspectors" list. You are encouraged to evaluate the Consultant's Letter of Interest (LOI) and the Consultant's response packet to determine which firm best suits your needs. *Interviews are not required to finalize your selection.* Please refer to the following web site:
<https://www.odot.org/projmgmt/off-system-bridge-inspection-consultants-2025-2026/>
- (3) You may elect to perform bridge safety inspections with your own forces provided the bridge inspection teams and program manager are fully qualified in accordance with the NBIS. For your information we have attached a copy of the latest NBIS qualification requirements. Payment would be based on actual rates including applicable payroll additives for benefits, etc. and vehicle mileage rates. Provide ODOT the qualifications of your team leader, assistant team leader, and program manager for approval prior to performing inspections.
- (4) Let ODOT make the selection for you.

You are respectfully requested to make your choice before November 28, 2025, by Resolution stating your choice of 1, 2, 3, or 4 above. It is critical that we receive your resolution in a timely manner to obtain ODOT Transportation Commission approval prior to April 2026. Only one (1) engineering firm or one (1) engineering circuit district is allowed to perform inspections per county. If your resolution is not received by November 28, 2025, ODOT will make the selection for you. Please note that, once you select your bridge inspection team, no changes can be made until the next contractual period.

Please send one copy of your resolution to the appropriate field district office and one copy to the contract administrator (see following page), electronic copies via e-mail are preferred.

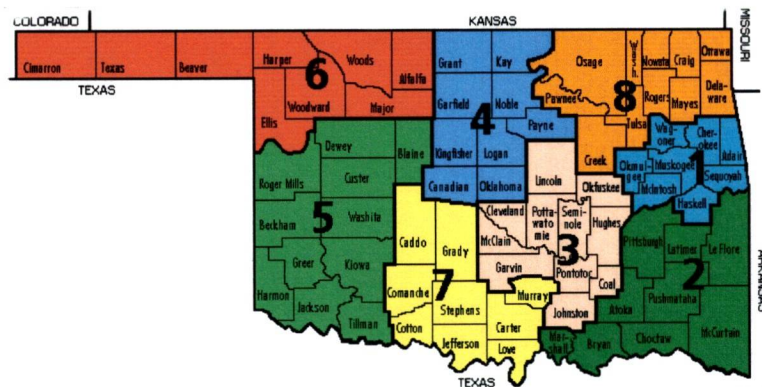


Let day of Oct 2025
Chairman _____
Member _____
Member _____
Attest _____
County Clerk

E-MAILED
10/16 10:34

1, 2, 3, melissa

Contract Administrator	Field District	Contact/Email
Sunsinee L. Parker Project Management Division Oklahoma Dept. of Transportation 200 NE 21st Street Oklahoma City, OK 73105-3204 Phone: (405) 210-0643 SLParker@odot.org	1: (918) 687-5407	Kevin Arnold kwarnold@odot.org
	2: (580) 298-3371	Shane Miller SHMILLER@odot.org
	3: (580) 332-1526	Matthew Blakeslee mblakeslee@odot.org
	4: (405) 706-6600	Wes Kellogg wkellogg@odot.org
	5: (404) 967-3552	Jimabel Moore JJMoore@odot.org
	6: (405) 388-4488	Luke Davis LDDAVIS@agency.ok.gov
	7: (580) 255-7586	Dustin Vaughan dvaughan@odot.org
	8: (918) 838-9933	Thomas Askegaard TAskegaard@odot.org



Per ODOT policy, the county is responsible for bridge inspections in the cities under their jurisdiction that have less than five (5) bridges. Per Oklahoma statute (69 O.S. § 316) the county is responsible for bridge inspections in cities with a population less than 2,500. Exceptions to the statute may exist where cities with populations between 2,500 and 5,000 have existing maintenance agreements with the county in place, and on file at ODOT, directing responsibility of bridge inspection on the county. For your information, attached is a list of the cities and their populations per the 2020 census.

Once we receive your choice as noted above, the Department will contract with the consultant to perform bridge inspections. Please feel free to contact any of the following with questions you may have:

- | | |
|--|--|
| • ODOT District Office in your area | Ask for the County Bridge Coordinator. |
| • Steven Gauthe sgauthe@odot.org | 405-521-2553 Local Government Division |
| • Walt Peters wpeters@odot.org | 405-521-2606 Bridge Division |
| • Daniel Knickmeyer dknickmeyer@odot.org | 405-521-2606 Bridge Division |

Yours sincerely,

Jason Giebler, P.E., S.E.
Bridge Engineer

JG/wp

Enclosures

cc: Director
Chief Engineer
Director of Operations
Director of Design
County Bridge Coordinators
Prequalified Inspection Consultants

Field Division Engineers
Project Management Division
Local Government Division
FHWA
ACCO
Circuit Engineering Districts 2, 3, 4, 7, and 8

**Prequalified Bridge Inspectors
CI-2550**

Prequalified Consultants	Contact	Office Phone	Cell Phone	E-mail Contact
B&N / Lochner	Edward Cinadr Troy Travis	(614) 296-0522 (405) 249-5463	(614) 296-0522 (405) 249-5463	ed.cinadr@burgessniple.com
CEC Corporation	Gus Wuertz	(405) 753-4200	(405) 753-4200	Gus.Wuertz@connectcec.com
Conсор Engineers, LLC	Ryan Craig	(405) 370-3915	(405) 370-3915	Ryan.Craig@consoreng.com
Garver	Brad Thompson	(918) 250-5922	(918) 740-6386	brthompson@garverusa.com
Guy Engineering	Brad Folks	(918) 437-0282	(539) 424-5033	Brad@GUYengr.com
Olsson	Jimmy Sparks	(405) 435-4504	(405) 435-4504	jsparks@olsson.com
Walter P. Moore	Brent Bolerjack	(405) 493-0500	(405) 394-0875	BBolerjack@walterpmoore.com

Prequalified Circuit Engineering Districts	Contact	Office Phone	Cell Phone	E-mail
Circuit Engineering District No. 2	Scott Brians	(918) 682-2125	(918) 857-6433	scott@eoced2.com
Circuit Engineering District No. 3	Jimmy Westbrook	(580) 326 9191	(580) 306 1104	Jwestbrook@Oklahomaced3.gov
Circuit Engineering District No. 4	David Hendricks	(405) 214-0058	(580) 559-9280	davidh@okced4.us
Circuit Engineering District No. 7	John Northup	(580) 323-8685	(580) 309-0004	john.northup@ced-7.org
Circuit Engineering District No. 8	Donnie Head	(580) 327-2278	(580) 430-5057	dhead@ced8.org

Additional information pertaining to the consultants can be found at the following address:

<https://www.odot.org/projmgmt/off-system-bridge-inspection-consultants-2025-2026/>

Note: Circuit Engineering Districts work for counties. In cases where the County selects a Circuit Engineering District, Cities will have the option of using the same selection as the County which would allow the City to use the Circuit District unless the County has objections.

National Bridge Inspection Standards (NBIS) Requirements:

Program Manager: Reference is made to 23 CFR Part 650 National Bridge Inspection Standards (NBIS): NBIS require that the program manager be a registered professional engineer, registered in Oklahoma. The program manager is responsible for oversight of the Local Government bridge safety inspection program. He or she must be qualified and approved by the ODOT Bridge Division to review inspection forms, calculate load ratings for posting and closing bridges, do scour studies and assessments, and make repair recommendations to the bridge owner. If the Local Government does not employ a qualified Professional Engineer, you may select a consulting engineer under similar terms covered in choice (2) above for the Program Manager or when there is a qualified Circuit Engineering District in your area, you may use the Program Manager from the Circuit Engineering District – choice (1) above. Program Managers must participate in the Department's QC/QA training.

Inspection Team: The NBIS, FHWA, and / or ODOT require the following: The bridge inspection team consists of a Team Leader and an assistant, with the Team Leader having successfully completed a two-week FHWA approved comprehensive bridge inspection class plus one of the following:

- (1) Be a registered Professional Engineer registered in the State of Oklahoma with a minimum of 6 months bridge inspection experience.
- (2) Have a full five-year bridge safety inspection experience.
- (3) Have a NICET level III or IV in bridge safety inspection.
- (4) Have a bachelor's degree in engineering from accredited college or university, pass the National Council of Examiners for Engineering and Surveying Fundamentals of Engineering examination, and have a minimum of two years of bridge inspection experience.
- (5) Have an associate's degree in engineering or engineering technology from an accredited college or university and four years of bridge inspection experience.

The Team Leader must participate in the Department's QC/QA training.

Assistant Team Leader: The assistant team leader must have completed two-week FHWA approved comprehensive bridge inspection class **and/or** attend QC / QA bridge inspection training provided by the Department.

EXAMPLE RESOLUTION for CI-2550

**CONCERNING BRIDGE INSPECTION RESPONSIBILITY
BY LOCAL GOVERNMENT FOR COMPLIANCE WITH
NATIONAL BRIDGE INSPECTION STANDARDS
Bridge Inspection Contracts for April 1, 2026 to March 31, 2028**

WHEREAS, the Board of _____ County Commissioners has the responsibility of bridge maintenance and safety inspections.

WHEREAS, the Board of _____ County Commissioners have the following options:

- (1) Choose a Circuit Engineering District if there is one available in our area.
- (2) Select one of ODOT's prequalified engineering firms.
- (3) Elect to do bridge safety inspections with your own forces using inspection teams and an oversight engineer *fully qualified* in accordance with the NBIS (National Bridge Inspection Standards).
- (4) Let ODOT make the selection.

Therefore, BE IT RESOLVED, by the Board of _____ COUNTY COMMISSIONERS that it is their desire to select option #____ and choose

Name _____
Address _____

as the engineer responsible for county bridge inspections as approved by the Oklahoma Department of Transportation.

ADOPTED this 6th day of Oct, 2025

BOARD OF _____ COUNTY COMMISSIONERS

BY [Signature] CHAIRMAN

BY _____ MEMBER

BY _____ MEMBER

ATTEST: [Signature]
County Clerk



6th day of Oct, 2025
Chairman [Signature]
Member [Signature]
Member [Signature]
Attest [Signature] County Clerk

Counties:

	County	Number Bridges	Number Inspections	Number Load Ratings	Field Dis		County	Number Bridges	Number Inspections	Number Load Ratings	Field Dis
1	ADAIR	95	102	10	1	40	LEFLORE	245	273	25	2
2	ALFALFA	318	340	32	6	41	LINCOLN	323	357	32	3
3	ATOKA	171	179	17	2	42	LOGAN	198	228	20	4
4	BEAVER	139	143	14	6	43	LOVE	64	64	6	7
5	BECKHAM	170	170	17	5	44	MCCLAIN	109	115	11	3
6	BLAINE	215	219	22	5	45	MCCURTAIN	163	184	16	2
7	BRYAN	164	186	16	2	46	MCINTOSH	91	104	9	1
8	CADDO	290	353	29	7	47	MAJOR	209	241	21	6
9	CANADIAN	166	169	17	4	48	MARSHALL	50	53	5	2
10	CARTER	203	208	20	7	49	MAYES	125	140	13	8
11	CHEROKEE	121	126	12	1	50	MURRAY	56	57	6	7
12	CHOCTAW	141	159	14	2	51	MUSKOGEE	180	206	18	1
13	CIMARRON	45	48	5	6	52	NOBLE	198	214	20	4
14	CLEVELAND	66	67	7	3	53	NOWATA	89	99	9	8
15	COAL	90	108	9	3	54	OKFUSKEE	138	148	14	3
16	COMANCHE	283	291	28	7	55	OKLAHOMA	95	97	10	4
17	COTTON	114	117	11	7	56	OKMULGEE	194	227	19	1
18	CRAIG	102	112	10	8	57	OSAGE	253	285	25	8
19	CREEK	235	316	24	8	58	OTTAWA	161	207	16	8
20	CUSTER	165	170	17	5	59	PAWNEE	111	132	11	8
21	DELAWARE	102	104	10	8	60	PAYNE	254	282	25	4
22	DEWEY	136	138	14	5	61	PITTSBURG	200	209	20	2
23	ELLIS	108	110	11	6	62	PONTOTOC	155	160	16	3
24	GARFIELD	364	434	36	4	63	POTTAWATOMIE	244	268	24	3
25	GARVIN	217	225	22	3	64	PUSHMATAHA	117	134	12	2
26	GRADY	276	303	28	7	65	ROGER MILLS	102	102	10	5
27	GRANT	411	437	41	4	66	ROGERS	122	129	12	8
28	GREER	200	203	20	5	67	SEMINOLE	178	192	18	3
29	HARMON	77	79	8	5	68	SEQUOYAH	107	113	11	1
30	HARPER	79	80	8	6	69	STEPHENS	265	269	27	7
31	HASKELL	111	117	11	1	70	TEXAS	71	71	7	6
32	HUGHES	148	161	15	3	71	TILLMAN	213	218	21	5
33	JACKSON	226	234	23	5	72	TULSA	182	204	18	8
34	JEFFERSON	93	94	9	7	73	WAGONER	104	117	10	1
35	JOHNSTON	97	102	10	3	74	WASHINGTON	151	163	15	8
36	KAY	267	279	27	4	75	WASHITA	285	291	29	5
37	KINGFISHER	254	271	25	4	76	WOODS	251	260	25	6
38	KIOWA	356	364	36	5	77	WOODWARD	99	107	10	6
39	LATIMER	137	154	14	2						

Cities Qualifying for a Bridge Inspection Contract

	CITY_NAME	County	District	Number Bridges	Total Inspections	Bridges Requiring Load Ratings	Population 2020 Census	Snooper Required
1	Ada	Pontotoc	3	10	10	1	17,239	No
2	Altus	Jackson	5	10	10	1	18,162	No
3	Ardmore	Carter	7	20	22	2	24,769	No
4	Atoka	Atoka	2	6	7	1	3,033	No
5	Bartlesville	Osage & Washington	8	28	33	3	36,605	No
6	Bixby	Tulsa	8	7	7	1	28,453	No
7	Blanchard	McClain	3	8	8	1	9,114	No
8	Broken Arrow	Tulsa & Wagoner	1 & 8	85	94	9	111,648	No
9	Chandler	Lincoln	3	6	8	1	3,080	No
10	Chickasha	Grady	7	27	27	3	16,372	No
11	Choctaw	Oklahoma	4	23	24	2	12,768	No
12	Claremore	Rogers	8	11	11	1	18,927	No
13	Clinton	Custer	5	5	5	1	8,947	No
14	Collinsville	TULSA	8	7	7	1	7,540	No
15	Coweta	Wagoner	1	9	12	1	10,206	No
16	Del City	Oklahoma	4	24	30	2	21,638	No
17	Duncan	Stephens	7	37	38	4	22,259	No
18	Durant	Bryan	2	14	15	1	19,157	No
19	Edmond	Oklahoma	4	59	65	6	95,346	No
20	El Reno	Canadian	4	33	37	3	20,596	No
21	Elk City	Beckham	5	18	18	2	11,354	No
22	Enid	Garfield	4	79	79	8	49,542	No
23	Fairview	Major	6	10	12	1	2,579	No
24	Ft. Gibson	Muskogee	1	5	6	1	3,933	No
25	Grove	Delaware	8	5	5	1	7,184	No
26	Guthrie	Logan	4	11	12	1	11,800	No
27	Harrah	Oklahoma	4	8	10	1	6,627	No
28	Henryetta	Okmulgee	1	12	18	1	5,503	No
29	Jenks	Tulsa	8	13	13	1	24,257	No
30	Lawton	Comanche	7	94	98	9	93,164	No
31	Lone Grove	Carter	7	5	5	1	5,190	No
32	McAlester	Pittsburg	2	35	35	4	17,788	No
33	Miami	Ottawa	8	7	8	1	12,947	No
34	Midwest City	Oklahoma	4	20	21	2	57,591	No
35	Moore	Cleveland	3	28	28	3	63,102	No
36	Muskogee	Muskogee	1	22	27	2	36,831	No
37	Newcastle	McClain	3	7	7	1	11,347	No
38	Norman	Cleveland	3	74	75	7	125,762	No
39	Okla. City	Canadian, Clev, Okla	3 & 4	606	626	61	662,314	Yes
40	Okmulgee	Okmulgee	1	10	10	1	11,615	No
41	Owasso	Tulsa & Rogers	8	31	31	3	37,241	No
42	Piedmont	Canadian	4	13	13	1	8,973	No
43	Ponca City	Kay	4	17	17	2	23,482	No
44	Poteau	LeFlore	2	12	16	1	8,906	No
45	Sand Springs	Tulsa & Osage	8	7	8	1	20,017	No
46	Sapulpa	Creek	8	14	14	1	21,349	Yes
47	Seminole	Seminole	3	5	5	1	7,035	No
48	Shawnee	Pottawatomie	3	35	35	4	31,555	No
49	Stillwater	Payne	4	31	32	3	50,306	No
50	Tahlequah	Cherokee	1	24	27	2	16,998	No
51	The Village	Oklahoma	4	6	6	1	9,639	No
52	Tulsa	Osage, Tulsa, Wagoner	1 & 8	308	315	31	403,166	Yes
53	Tuttle	Grady	7	14	14	1	7,634	No
54	Weatherford	Custer	5	5	5	1	11,901	No
55	Yukon	Canadian	4	16	17	2	28,793	No

	CITY_NAME	County	District	Number Bridges	Total Inspections	Bridges Requiring Load Ratings	Population	Snooper Required	Inspection Consultant CED
1	BETHANY	Oklahoma	4	3	3	0	19,195	No	Unknown
2	BLACKWELL	KAY	4	4	4	0	6,526	No	CED 8
3	BROKEN BOW	MCCURTAIN	2	1	1	0	4,089	No	Unknown
4	CATOOSA	ROGERS	8	2	2	0	6,901	No	Unknown
5	CHECOTAH	MCINTOSH	1	2	2	0	3,075	No	Unknown
6	DRUMRIGHT	CREEK	8	4	4	0	2,752	No	Unknown
7	EUFAULA	MCINTOSH	1	2	2	0	2,838	No	CED 2
8	GLENPOOL	TULSA	8	4	4	0	14,027	No	Garver
9	HOBART	KIOWA	5	3	3	0	3,435	No	Unknown
10	IDABEL	MCCURTAIN	2	4	5	0	6,876	No	Unknown
11	MANGUM	GREER	5	2	2	0	2,690	No	CED 7
12	MARIETTA	LOVE	7	1	1	0	2,751	No	Unknown
13	MARLOW	STEPHENS	7	2	2	0	4,417	No	Unknown
14	MULDROW	SEQUOYAH	1	1	1	0	3,279	No	Unknown
15	NOBLE	CLEVELAND	3	3	3	0	7,250	No	Unknown
16	NOWATA	NOWATA	8	2	2	0	3,544	No	Unknown
17	PAULS VALLEY	GARVIN	3	4	7	0	6,100	No	Unknown
18	PAWHUSKA	OSAGE	8	3	3	0	3,371	No	Unknown
19	PERRY	NOBLE	4	3	3	0	4,832	No	CED 8
20	SKIATOOK	TULSA	8	2	3	0	8,110	No	Garver
21	STILWELL	ADAIR	1	4	4	0	4,010	No	Unknown
22	SULPHUR	MURRAY	7	1	1	0	4,990	No	CEC
23	TECUMSEH	POTTAWATOMIE	3	4	4	0	6,641	No	Unknown
24	TISHOMINGO	JOHNSTON	3	2	2	0	2,997	No	Unknown
25	TONKAWA	KAY	4	1	1	0	2,958	No	CED 8
26	VINITA	CRAIG	8	2	2	0	5,306	No	Guy
27	WARR ACRES	OKLAHOMA	4	4	4	0	10,088	No	Unknown
28	WATONGA	BLAINE	5	2	2	0	2,842	No	Unknown
29	WEWOKA	SEMINOLE	3	1	1	0	3,219	No	CED 4
30	WOODWARD	WOODWARD	6	3	4	0	11,876	No	CED 8

Cities with less than 5 bridges – Inspection Report goes to City (Inspection Consultant/CED same as County (ODOT Policy))

Cities Inspected with County by Agreement - Inspection Report goes to County

	CITY_NAME	County	District	Number Bridges	Total Inspections	Bridges Requiring Load Ratings	Population 2020 Census	Snooper Required
1	JONES	Oklahoma	4	8	8	1	2,885	No
2	MCCLOUD	Pottawatomie	3	2	2	0	4,351	No
3	NEW CORDELL (CORDELL)	Washita	5	4	5	0	2,775	No
4	NICHOLS HILLS	Oklahoma	4	3	3	0	3,870	No
5	SAYRE	Beckham	5	1	1	0	4,809	No
6	SPENCER	Oklahoma	4	2	2	0	3,978	No

Notes: All truss bridges and fracture critical bridges have been excluded from this contract. Truss bridges are included in the Truss and Fracture Critical Contract. All populations are based on the 2020 census. Pedestrian and utility bridges that require clearance inspections only are included. Number of City bridges provided for Your Information. A Bridge is defined as more than 20 feet along the centerline of the roadway.