

MEMORANDUM OF UNDERSTANDING

This initial Memorandum of Understanding (hereinafter referred to as "MOU") is made and entered into this 6th day of April, 2026, by and between **Muskogee County, Oklahoma**, acting through the **Muskogee Board of County Commissioners**, and the **Town of Oktaha, Oklahoma**, and shall remain in full force and effect until **December 31, 2026**. After its expiration, this instrument may be renewed annually upon mutual agreement by both parties.

Witnesseth: Whereas, the **Town of Oktaha** participates in the **National Flood Insurance Program (NFIP)** and must maintain a designated Floodplain Administrator or Floodplain Manager in order to remain in compliance with program requirements; and

Whereas, **Muskogee County** maintains a qualified **Floodplain Administrator**, and the parties desire to cooperate in order to provide professional floodplain management services to the Town of Oktaha; and

Whereas, **Ms. Carrie Wages**, a **Certified Floodplain Manager (CFM)** employed by Muskogee County, possesses the professional qualifications and experience necessary to perform such duties;

Now, therefore, and in consideration of the mutual agreement and understanding of the parties, Muskogee County agrees to provide assistance to the Town of Oktaha by allowing the Muskogee County Floodplain Administrator to also serve as the Floodplain Manager for the Town of Oktaha.

The Town of Oktaha, with the approval of Muskogee County, may therefore appoint and/or designate **Ms. Carrie Wages**, Certified Floodplain Manager (CFM), to serve in that capacity for the purpose of allowing the Town to continue its participation in the **National Flood Insurance Program (NFIP)**.

Ms. Carrie Wages, or her designee, is hereby authorized to complete and submit the necessary **Floodplain Administrator Forms and related application materials** to the **Oklahoma Water Resources Board (OWRB)** in accordance with NFIP and state program requirements.

This agreement is intended to facilitate cooperation between Muskogee County and the Town of Oktaha in maintaining compliant floodplain management

practices and ensuring the Town's continued eligibility in the National Flood Insurance Program.

In witness whereof, the parties hereto have subscribed their names on the date set forth herein:

Town of Oktaha

Muskogee Board of County Commissioners

Mayor June Hall

Kenny W. Payne

Kenny Payne, Commissioner

Ken Doke

Ken Doke, Commissioner

Keith Hyslop

Keith Hyslop, Commissioner

Attest:

Polly Irving

Polly Irving
Muskogee County Clerk

