

December 8, 2025
REGULAR MEETING
MINUTES

15th day of Dec 2025
Chairman _____
Member _____
Member _____
Attest: _____
County Clerk

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

1: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:38 a.m. The motion was unanimous.

2: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

3: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

4: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for December 1, 2025. The motion was unanimous.

5: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved the Oklahoma State University Extension 2026 budget. The motion was unanimous.

6: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Hyslop, approved to Appoint Commissioner Keith Hyslop as Chairman of the Board of County Commissioners serving a 2-year term beginning 01/01/2026. The motion was unanimous.

7: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved an official ODOT reimbursement document for \$800,000 for the Lake Access Program project. The motion was unanimous.

8: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Hyslop, approved a Pay Application 002 for the Okay Road and Bridge Rehabilitation Project in District 1. Brian DeShazo, Chief Deputy of District 1 explains: *"This is just requesting your approval. Obviously, it goes through, it comes through for you guys to approve because we're using the Use Tax to initially pay the contractor and then we'll get reimbursed and reimbursed through the use tax."* Commissioner Payne asks: *"And this has not been done yet, right?"* Brian DeShazo replies: *"Has not."* Commissioner Payne asks: *"And it's okay to agree to pay that before they do the work?"* Brian DeShazo replies: *"Oh, no. Yeah, they've done the work."* Commissioner Doke states: *"We just haven't been reimbursed yet, I guess. Now, it's my understanding that we're only going to do this in the beginning, right? Going forward, they're going to start direct paying."* Brian DeShazo replies: *"Yeah, we hope to."* Commissioner Hyslop asks: *"What's that money coming out of?"* Commissioner Doke replies: *"So, it's out of Use Tax and then we get reimbursed back into Use Tax. But I think there was some thing or whatever. There's a reason that we're paying it right now. Later on, they're not going to do that. They're going to start sending it direct or something. That's what I gathered out of that last call."* Grant Writer, Kevin Wilson states: *"We won't be direct paying. All we'll do is Congress will approve and we'll request a reimbursement and then we will pay it after we've been reimbursed."* Commissioner Doke responds: *"So, we'll write all the checks and still get reimbursed back. Oh, I misunderstood."* Kevin Wilson replies: *"But we'll get our money from Congress before we write the checks going*

forward.” Commissioner Payne asks: “But not this time?” Kevin responds: “Not this particular time. We’re working a little bit in a backlog right now. As soon as we get approval and caught up, yes, we’ll get reimbursed. They’ll approve and pay up there. They’ll give us the money and then we’ll pay the Contractor.” Commissioner Doke asks: “Have they reviewed this already too? The one we’re looking at right now? Commerce has looked at it and gave us a thumbs up?” Kevin Wilson replies: “Yes.” Commissioner Payne asks: Does this whole thing have it’s own account? In other words, what’s coming in, what’s going out?” Brian DeShazo responds: “Yes.” Commissioner Payne states: “So, this is \$213,451.56. And it’s for work already performed on the Three Rivers Road project to be paid out of Use Tax and then reimbursed from Commerce out of the CDBGDR grant.” The motion was unanimous.

9: No Action

No action was taken regarding a Checklist for accepting Platt Maps within City Limits.

10: No Action

No action was taken regarding a Checklist for accepting Platt Maps Outside City Limits.

11: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Agreement with TransUnion for TRADS Services and the Sheriff’s Department. This is an annual renewal of the Sheriff’s Office existing contract which is a 12-month renewal in the amount of \$254 per month. The motion was unanimous.

12: No Action

No action was taken regarding a 2026 Information Sheet for Mountain View Fire Department.

13: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a 2026 Information Sheet for Gooseneck Bend Fire Department. The motion was unanimous.

NEW BUSINESS:

None

Motion:

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to recess the meeting at 8:48 a.m. The motion was unanimous.

Motion:

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to reconvene the meeting at 9:00 a.m. The motion was unanimous.

BIDS:

2025-039 – 6 Months Bid

All bids were closed at 9:00 a.m.

Motion:

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved to accept all Compliant Bids for Bid 2025-039 – 6 months bid and table for further review. The motion was unanimous.

ADJOURN:

Motion was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to adjourn the meeting at 9:08 a.m. The motion was unanimous.