

August 11, 2025
REGULAR MEETING
MINUTES

The Muskogee Board of County Commissioners met in session at 8:15 a.m. Members present were: Chairman, Ken Doke; Vice-Chairman, Keith Hyslop; Member Kenny Payne; and Muskogee County Clerk, Polly Irving.

1: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved to Open the meeting at 8:45 a.m. The motion was unanimous.

2: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Purchase Orders. The motion was unanimous.

3: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved the Monthly reports. The motion was unanimous.

4: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved Regular meeting minutes for August 4, 2025. The motion was unanimous.

5: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved an Annual Memorandum of Agreement (MOA) with Cherokee Nation which enables Cherokee Nation to work with the County on road improvement projects, including Tribal Transportation Program projects. The motion was unanimous.

6: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Single Audit Requirement Notification Form from the State of Oklahoma Department of Emergency Management which states the County had federal expenditures over \$750,000 in FY25 and are subject to the Single Audit requirements. The motion was unanimous.

7: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a Contract Lease Agreement between Preferred Business Systems LLC and the Sheriff's Office for printers and copiers in the amount of \$1,011.43 per month. The motion was unanimous.

8: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an Application and Utility Permit from Oklatel Communications to cut a road located at 184th St and E1000 Rd in District 3. Commissioner Payne has been reassured that the road will be put back in good working order. The motion was unanimous.

9: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Doke, approved the FY25 Drug Asset Forfeiture Account Annual Report from the First Assistant District Attorney, Mark Collier. The motion was unanimous.

10: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Lease Purchase Agreement between BOCC and Warren Power & Machinery for a 2025 Weller P385C Paver for District 3 in the amount of \$193,256.40, which Commissioner Payne stated is on a state contract. The motion was unanimous.

11: Motion

Commissioner Doke made a motion and it was seconded by Commissioner Hyslop, approved an Invoice from Eastern Oklahoma Development District for annual membership dues for FY26 in the amount of \$7,112. The motion was unanimous.

12: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved an Updated Information Sheet from Braggs Volunteer Fire Department for purchasing procedures. The motion was unanimous.

13: No Action

No action was taken regarding the Perdue Sacker Settlement Participation form.

14: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved a Master Services Agreement between Pictometry International Corp. DBA EagleView and the County Assessor's Office for a renewal of services in order to keep the Assessor's data up to date and more current. The motion was unanimous.

15: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved and awarded Bid 2025-034 for Janitorial Services at the Health Department to Squeaky Clean Janitorial in the amount of \$3,430.15 per month. There was no paperwork presented for signatures to support this motion. The motion was unanimous.

16: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Letter of Authorization giving APAC-Central authority to purchase materials and supplies using Muskogee County's sales tax exemption certificate for Okay Road CDBG-DR grant road project related expenses only through the life of the project and the firm which is a HUD requirement. The motion was unanimous.

17: Motion

Commissioner Hyslop made a motion and it was seconded by Commissioner Payne, approved an Okay Road Construction Agreement with APAC-Central for the Okay Road CDBG-DR project. The MCO Grant writer, Kevin Thomas, states this is for the 3 Rivers Road aka Okay bottoms which is a \$10 million project and it was awarded to APAC-Central. APAC-Central needs the construction contract signed before insurance and bonding can be established and the work can be started which was supposed to have begun in the beginning of August. Part of the Notice of Receipt, they have a 360-day work frame and if not, then the County can exercise liquidated damages as an option. The motion was unanimous.

18: No Action

No action was taken regarding an agreement for Inspection Services with Holloway, Updike, & Bellen for the Okay Rd CDBG-DR Project.

19: Motion

Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved an application on behalf of the Town of Ft. Gibson for the 781 Grant Program in the amount of \$120,000 which is designed as a diversion program for people who are caught up in the system because of substance abuse and mental health issues to reduce the cost of incarceration, housing but instead putting them in a position that enhances their opportunities for recovery. There was no paperwork submitted for signatures to support this motion. The motion was unanimous.

20: Motion


Commissioner Payne made a motion and it was seconded by Commissioner Hyslop, approved a Springboard Data Center Economic Development Project Plan Resolution that will create a new TID district that will provide a 100 percent tax exemption to the manufacturer for over 25 years. In return, the manufacturer will make a grand total of \$3 million in payments every year to be broken down as follows: \$1.35 Million will be sent as a pilot payment to be broken up between the various taxing entities per RATA, and then they will make an additional \$1.7 Million community investment payment to be broken down as follows: \$200,000 will be dedicated for economic development, and \$1.5 million will be dedicated to the six taxing entities (Board of County Commissioners, Muskogee County Health Department, Muskogee County Emergency Medical Services, Eastern Oklahoma District Library Services, Indian Capital Technology Center District No. 4, Midway Independent School District No. I-27). Split equally for a grand total of \$250,000 each. That will be per data center per year. The motion was unanimous.

NEW BUSINESS:

None

ADJOURN:

Motion was made by Commissioner Hyslop and seconded by Commissioner Payne, approved to adjourn the meeting at 9:31 a.m. The motion was unanimous.



18th day of Aug 2025

Chairman _____

Member Keith Hyslop

Member Kenya Payne

Attest Becky Burns
County Clerk

Correction
was made.
(Highlighted)

STATE OF OKLAHOMA
MUSKOGEE COUNTY
FILED OR RECORDED
2025 AUG 18 AM 8:22
POLLY IRVING
COUNTY CLERK

