

TRANSFER OF APPROPRIATIONS

Muskogee County, Oklahoma

Fiscal Year Ending June 30, 2026

To the Honorable Governing Board:

Due to a need which has arisen in my office or department, and under the authority of 68 O.S. § 3021 and 62 O.S. § 461, I hereby request additional appropriations for current expense in the fund as shown in exhibit B. I further state that I have obtained written consent to the cancellation of appropriations balances detailed in Exhibit A as evidenced by the signature of the department heads in schedule 2. The reason for this requested transfer is as follows:
PO# 6047 was cancelled from last FY '25-'26 needs to be transferred to this FY '26-'27

Respectfully submitted this day of

Signature and Title of Officer(s)/Department Head(s):

CONSENT TO CANCEL:

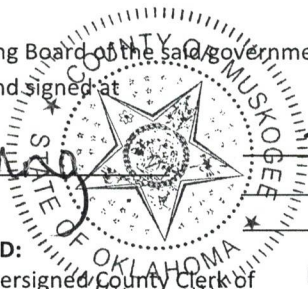
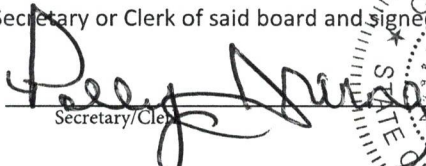
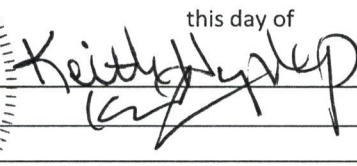
I (we) the undersigned official(s)/department head(s) of the above named governmental agency do hereby consent to the cancellation of appropriation balances detailed in Exhibit A.

Signature and Title of Officer(s)/Department Head(s):

CONSENT TO CANCEL AND REQUEST FOR ADDITIONAL NEEDS:

We the undersigned Governing Board under authority of 68 O.S. § 3021 and 62 O.S. § 461, do hereby consent to the cancellation of the appropriation balances detailed in exhibit A and request that the revenues released be appropriated to the accounts detailed in Exhibit B. We further state that this request is made due to the following reason:

Done in a meeting of the Governing Board of the said governmental agency and recorded in the minutes of the Secretary or Clerk of said board and signed at _____ this day of _____

  Secretary/Clerk  Chairman

NOTICE TO COUNTY EXCISE BOARD:

Pursuant to 62 O.S. § 461, the undersigned County Clerk of Muskogee County, Oklahoma, gives notice to the Muskogee County Excise Board that there has been a transfer of appropriations following the approval by the governing board of

12/20
ATTEST: _____ day of July 2020
Chairman _____
Member _____
Member _____
Attest _____
County Clerk



County Clerk

Date

E-MAILED
7/20 12:01

Crystal Sava

STATE OF OKLAHOMA
MUSKOGEE COUNTY
FILED OR RECORDED

Muskogee County, Oklahoma

Transfer of Funds

- ☒ Error Correction
☐ Adjustment to Disbursements
☐ Adjustment to Revenue
- ☐ Temporary Transfer (68 O.S. § 3021)
☐ Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
☐ Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	07/12/22
Warrant number (if applicable):	907
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer:	
Transfer erroneously done on 07/12/22 from 1102 to 1566 to cover check that was written from the ARPA bank account. Transfer only needed to be done on bank side as money was pulled from the correct fund but the check had incorrect bank information. Transferring funds back into 1102 to correct ledger to balance ARPA Fund -1566 to ARPA bank on GL.	
FY 2023 CORRECTION DONE IN FY 2027- RESTATEMENT OF FUND BALANCE CORRECTION.	

Amount	
Transfer of funds from:	
1566-1-2000-2005	
American Recovery Plan Act	111.54
Total Transfers Out:	111.54
Transfer of funds to:	
1102-6-4100-2005	111.54
Highway Cash	
Total Transfers In:	111.54

Transfer Initiated by:

Approved by:

Date:

Corrected on Appropriation Ledger by (if applicable):

Date:

Notification of error correction to the affected departments:

Signature of Department Head

Board of County Commissioner Approval (if applicable):

Excise Board or Budget Board (if applicable):

E-MAILED
7/20 12:14

Crystal n. Sarah

July 22
packet

\$ 111.54

check

MAY 17 2022

APR 19 2022

CSA Form 4200 (2019)

Transfer of Funds

County, Oklahoma

- ☒ Error Correction
☐ Adjustment to Disbursements
☐ Adjustment to Revenue

- ☐ Temporary Transfer (69 O.S. § 3021)
☐ Emergency Transportation Revolving Fund Loan (69 O.S. § 657.3)
☐ Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable)	11-22-21
Warrant number (if applicable)	4929
Miscellaneous Receipt Number (if applicable)	
Description of error or transfer	Check to Suddenlink Communications paid from wrong acct. This transfer is to transfer funds from 1566-1-2000-2005 back to the account 1102-6-4100-2005.

Revised

Transfer of funds from:	Amount
1566-1-2000-2005 ARPA	111.54
Total Transfers Out:	111.54
Transfer of funds to:	
1102-6-4100-2005 Fwy Cash m f o	111.54
Total Transfers In:	111.54

Transfer Initiated by: Shelly Sump
Approved by: Shelly Sump
Date: 4-6-2025
Corrected on Appropriation Ledger by (if applicable): Shelly Sump
Date: 4/19/22
Notification letter prepared to the affected departments: _____

Board of County Commissioners Approval (if applicable):

Executive Board or Budget Board (if applicable):

Kenney Ray

Stephen Wright

Funds never came out of ARPA Fund only
bank- Transfer only needed to happen
on bank side.

0301189320

should be first
one bank
info not bank first

Statement Date: 2/28/22

Dir 1 251 5

345180C.002 BNCf:000192

P

Office of Public Safety
County Clerk
Fund 0000000000
Account: 1102-6-100-2003
Claim: 002803

Payee: 11/22/21
Payable Through: County Treasurer

**County of Muskogee
State of Oklahoma**
Series: 2021-2022

PAY TO: Suddenlink Communications**
PO Box 70340
Philadelphia, PA 19176-0340

Check/Warrant Amount: \$111.54

Warrant Number: 002803
Warrant Date: 11/22/2021

Warrant Amount: \$111.54

Payable Through: County Treasurer

22660203 103003632 0301189320

Office of Public Safety
County Clerk
Fund 0000000000
Account: 1565-1-2000-2005
Claim: 002803

Payee: 11/22/21
Payable Through: County Treasurer

**County of Muskogee
State of Oklahoma**
Series: 2021-2022

PAY TO: MR GLASS
319 S. Main St
MUSKOGEE, OK 74401

Check/Warrant Amount: \$1,800.00

Warrant Number: 002803
Warrant Date: 11/22/2021

Warrant Amount: \$1,800.00

Payable Through: County Treasurer

22660202 103003632 0301189320

Number: 22020907 Date: 2/28/2022 Amount: \$111.54

Office of Public Safety
County Clerk
Fund 0000000000
Account: 1565-1-2000-2005
Claim: 004058

Payee: 11/22/21
Payable Through: County Treasurer

**County of Muskogee
State of Oklahoma**
Series: 2021-2022

PAY TO: Dickman Glass Co.
PO Box 762
MUSKOGEE, OK 74402

Check/Warrant Amount: \$111.54

Warrant Number: 004058
Warrant Date: 01/21/2022

Warrant Amount: \$111.54

Payable Through: County Treasurer

22660203 103003632 0301189320

Number: 22660202 Date: 2/9/2022 Amount: \$1800.00

Office of Public Safety
County Clerk
Fund 0000000000
Account: 1565-1-2000-2005
Claim: 004245

Payee: 11/22/21
Payable Through: County Treasurer

**County of Muskogee
State of Oklahoma**
Series: 2021-2022

PAY TO: BioSafe Technologies, LLC
401 S. 43rd St E
MUSKOGEE, OK 74403

Check/Warrant Amount: \$1,800.00

Warrant Number: 004245
Warrant Date: 02/04/2022

Warrant Amount: \$1,800.00

Payable Through: County Treasurer

22660204 103003632 0301189320

Number: 22660203 Date: 2/8/2022 Amount: \$1134.00

Office of Public Safety
County Clerk
Fund 0000000000
Account: 1565-1-2000-2005
Claim: 003150

Payee: 11/22/21
Payable Through: County Treasurer

**County of Muskogee
State of Oklahoma**
Series: 2021-2022

PAY TO: PC Landing Zone***
801A W. Shawnee
MUSKOGEE, OK 74401

Check/Warrant Amount: \$1,134.00

Warrant Number: 003150
Warrant Date: 02/07/2022

Warrant Amount: \$1,134.00

Payable Through: County Treasurer

22660205 103003632 0301189320

Number: 22660204 Date: 2/16/2022 Amount: \$60753.00

Number: 22660205 Date: 2/28/2022 Amount: \$2749.99

TRANSFER OF APPROPRIATIONS

Muskogee County, Oklahoma

Fiscal Year Ending June 30, 2027

To the Honorable Governing Board:

Due to a need which has arisen in my office or department, and under the authority of 68 O.S. § 3021 and 62 O.S. § 461, I hereby request additional appropriations for current expense in the 1301 fund as shown in exhibit B. I further state that I have obtained written consent to the cancellation of appropriations balances detailed in Exhibit A as evidenced by the signature of the department heads in schedule 2. The reason for this requested transfer is as follows:

Correcting account #2501 per Ashley and Sarah (SA&I). After this account number was previously out in use, Chart of Accounts changes and this is now used for something else.

Respectfully submitted this day of 07/13/2026

Signature and Title of Officer(s)/Department Head(s):

Sarah Owens

CONSENT TO CANCEL:

I (we) the undersigned official(s)/department head(s) of the above named governmental agency do hereby consent to the cancellation of appropriation balances detailed in Exhibit A.

Signature and Title of Officer(s)/Department Head(s):

Sarah Owens

CONSENT TO CANCEL AND REQUEST FOR ADDITIONAL NEEDS:

We the undersigned Governing Board under authority of 68 O.S. § 3021 and 62 O.S. § 461, do hereby consent to the cancellation of the appropriation balances detailed in exhibit A and request that the revenues released be appropriated to the accounts detailed in Exhibit B. We further state that this request is made due to the following reason: Correcting account #2501 per Ashley and Sarah (SA&I). After this account number was previously out in use, Chart of Accounts changes and this is now used for something else.

Done in a meeting of the Governing Board of the said government agency and recorded in the minutes of the Secretary or Clerk of said board and signed at this day of

Dee Ann Secretary/Clerk *John* Chairman

NOTICE TO COUNTY EXCISE BOARD:

Pursuant to 62 O.S. § 461, the undersigned County Clerk of Muskogee County, Oklahoma, gives notice to the Muskogee County Excise Board that there has been a transfer of appropriations following the approval by the governing board of

20th day of July 2026
 Chairman *Keith*
 Member *Kim*
 Member *Dee Ann*
 Attest: *Dee Ann* County Clerk



County Clerk

Date

E-MAILED
 7/20 12:17
Sarah Owens

Exhibit A

Unencumbered appropriations account balances as of

07/13/2026

and schedule of amounts to be cancelled.

Account #	Name of Account	Office/Department	Unencumbered Balance	Consent to cancel by Officer	Cancelled by Governing Board
1301-6-8041-2501	Use Tax-HWY D1	18664 CDBGDR19-OKAY		40,166.68	40,166.68
			TOTAL:	\$ 40,166.68	\$ 40,166.68

Exhibit B

Additional appropriations requested for remainder of fiscal year ending

07/13/2026

Account #	Purpose or Name of Account	Office/Department	Amount Requested	Approved by Governing Board
1301-6-8041-2327	Use Tax- HWY D1	18664 CDBGDR19-OKAY	40,166.68	40,166.68
		TOTAL:	\$ 40,166.68	

Note: the total amount of additional appropriations may not exceed the total amount approved for cancellation.

CORRECTION TO FUND NUMBER ASSIGNMENT FORM

DATE: 6-30-2026

NAME OF FUND: _____

CURRENT ASSIGNED FUND NUMBER: 1301-6-8041-2501

REASON FOR CORRECTION: Correcting account # 2501 per Ashley and Sarah (S&I). After this account number was previously put in use, Chart of Accounts changed and this is now used for something else.

CORRECTED ASSIGNED FUND NUMBER: 1301-6-8041-2307

SUBMITTED BY:

Jaime Duerson

**FORM TO BE PROVIDED TO MUSKOGEE COUNTY TREASURER,
MUSKOGEE COUNTY CLERK AND DEPARTMENT/PROGRAM
DEPUTY OR ADMINISTRATOR.**

Fund	Dept	Acct	Warrant Number	Issue Date	Register Date	To Whom	Original Appro	Trsf/Supp	Current Appro	Reg War	Can War	Pd/Can Date	OS Warrants	Unexpended Warrants
1301	8020	2005		07/02/26	07/02/26	BALANCE FORWARD	7,221,203.03		7,221,203.03					7,221,203.03
1301	8020	2005		07/06/26	07/06/26	TRANSFER TO 1301-1-8020-2326		-400,000.00	-400,000.00					6,821,203.03
1301	8020	2005	Use tax-ST/General Government ST/MAINTENANCE & O				7,221,203.03	-400,000.00	6,821,203.03	0.00			0.00	6,821,203.03
1301	8020	2326		07/06/26	07/06/26	TRANSFER FROM 1301-1-8020-2005		400,000.00	400,000.00					400,000.00
1301	8020	2326	Use tax-ST/General Government ST/OWRB GRANT					400,000.00	400,000.00	0.00			0.00	400,000.00
1301	8041	2501		07/02/26	07/02/26	BALANCE FORWARD	40,166.68		40,166.68					40,166.68
1301	8041	2501	Use tax-ST/Highway District #1/18664 CDBGDR19-OKAY				40,166.68		40,166.68	0.00			0.00	40,166.68
1301			Fund Total For Use tax-ST				7,261,369.71		7,261,369.71	0.00			0.00	7,261,369.71
			Grand Total				7,261,369.71		7,261,369.71	0.00			0.00	7,261,369.71

change 2327

Transfer of Funds

Muskogee County, Oklahoma

- ☐ Error Correction
☐ Adjustment to Disbursements
☐ Adjustment to Revenue
- ☐ Temporary Transfer (68 O.S. § 3021)
☐ Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
☒ Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Transferring all monies to one fund that is listed on the COA per our budget maker.	

Amount

Transfer of funds from:	
9004	
Court Clerk CD# 9180	17,032.36
Total Transfers Out:	17,032.36
Transfer of funds to:	
7204	17,032.36
Court Ordered Trust	
Total Transfers In:	17,032.36

Transfer Initiated by:

Approved by:

Date:

Corrected on Appropriation Ledger by (if applicable):

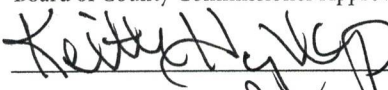
Date:

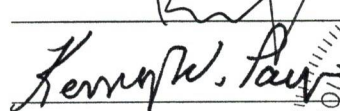
Notification of error correction to the affected departments:

Signature of Department Head

Board of County Commissioner Approval (if applicable):

Excise Board or Budget Board (if applicable):







Transfer of Funds

Muskogee County, Oklahoma

- ☐ Error Correction
☐ Adjustment to Disbursements
☐ Adjustment to Revenue
- ☒ Temporary Transfer (68 O.S. § 3021)
☐ Emergency Transportation Revolving Fund Loan (69 O.S. § 687.3)
☐ Residual Balance Transfer

Error Correction

Date Error Occurred (if applicable):	
Warrant number (if applicable):	
Miscellaneous Receipt Number (if applicable):	
Description of error or transfer: Temporary transfer originally done to provide funds for grant 1575 (OEM-ERCI) until draw down, but funds were never utilized out of 1575 as they were being utilized from 1301(Use Tax).	

Amount

Transfer of funds from:	
1575-2-8020-2005	220,250.00
OEM-ERCI	
Total Transfers Out:	220,250.00
Transfer of funds to:	
1301-1-8020-2005	220,250.00
Use Tax	
Total Transfers In:	220,250.00

Transfer Initiated by:

Approved by:

Date:

Corrected on Appropriation Ledger by (if applicable):

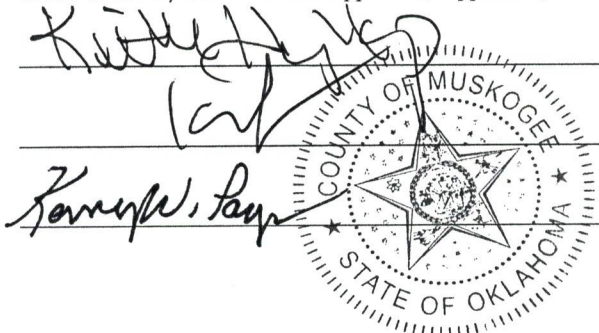
Date:

Notification of error correction to the affected departments:

Signature of Department Head

Board of County Commissioner Approval (if applicable):

Excise Board or Budget Board (if applicable):



Muskogee County Clerk's Cashbook and Summary Report to the Muskogee County Commissioners

DATE	RE- CORD	RMP- INST	DOC STAMPS	COPIES	CERT- IFY	POST- AGE	LIENS	ASSGN TX CERT	REL- EASE	ATT- ACHMENT	RE- FUNDS	NOT- ICE	FAX	NSF	TOTAL
06/01/2026	\$1,216.00	\$610.00	\$4,306.50	\$2.00			\$68.00			\$14.00					\$6,216.50
06/03/2026	\$1,868.00	\$1,860.00	\$6,361.50				\$10.00								\$10,099.50
06/04/2026	\$1,344.00	\$1,080.00	\$4,245.00			\$40.00	\$138.00			\$18.00		\$16.00			\$6,881.00
06/05/2026	\$954.00	\$630.00	\$4,691.25	\$9.00			\$30.00			\$6.00					\$6,320.25
06/08/2026	\$424.00	\$310.00	\$615.00												\$1,349.00
06/09/2026	\$1,184.00	\$930.00	\$1,431.75	\$8.00											\$3,553.75
06/10/2026	\$352.00	\$200.00	\$1,827.00												\$2,379.00
06/11/2026	\$1,204.00	\$590.00	\$1,009.50	\$2.00											\$2,805.50
06/12/2026	\$280.00	\$260.00	\$3,564.00				\$70.00			\$14.00					\$4,188.00
06/15/2026	\$2,828.00	\$1,920.00	\$6,864.75	\$12.00			\$10.00			\$2.00					\$11,636.75
06/17/2026	\$2,060.00	\$1,870.00	\$7,428.75												\$11,358.75
06/18/2026	\$724.00	\$390.00	\$10,053.75												\$11,167.75
06/22/2026	\$1,054.00	\$890.00	\$1,365.75	\$2.75											\$3,312.50
06/23/2026	\$1,054.00	\$840.00	\$1,568.25												\$3,462.25
06/24/2026	\$1,112.00	\$700.00	\$1,590.00	\$2.00											\$3,404.00
06/25/2026	\$1,074.00	\$1,060.00	\$592.50				\$84.00								\$2,810.50
06/26/2026	\$384.00	\$220.00	\$2,220.75	\$10.00											\$2,834.75
06/29/2026	\$1,174.00	\$760.00	\$2,299.50	\$6.00											\$4,239.50
06/30/2026	\$976.00	\$720.00	\$2,257.50	\$8.00			\$60.00			\$22.00					\$4,043.50
	\$21,266.00	\$15,840.00	\$64,293.00	\$61.75	\$0.00	\$40.00	\$470.00	\$0.00	\$0.00	\$76.00	\$0.00	\$16.00	\$0.00	\$0.00	\$102,062.75

I, POLLY IRVING, County Clerk of Muskogee County, hereby certify that this report is a true and correct report of all fees charged and collected in my office for the month ending on 06/30/2026.

General Fund: \$38,922.94
Records Preservation Fee: \$15,840.00
County Clerk Cash Account: \$2,506.88
OTC Documentary Stamps: \$44,792.93
Total: \$102,062.75

Less Vouchers Already Registered: \$0.00
Treasurer End of Month Balance: \$102,062.75

Approved by the Board of County Commissioners on this 20th day of July 2026

Polly Irving
County Clerk

Kathy Taylor
Chairman

Ken G. Taylor
Member

Ken G. Taylor
Member



TRANSFER OF APPROPRIATIONS

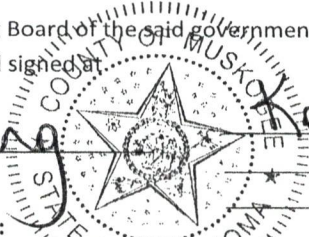
Muskogee County, Oklahoma Fiscal Year Ending June 30, 2026

To the Honorable Governing Board:
Due to a need which has arisen in my office or department, and under the authority of 68 O.S. § 3021 and 62 O.S. § 461, I hereby request additional appropriations for current expense in the fund as shown in exhibit B. I further state that I have obtained written consent to the cancellation of appropriations balances detailed in Exhibit A as evidenced by the signature of the department heads in schedule 2. The reason for this requested transfer is as follows:
PO# 6043 was cancelled from last FY '25-'26 needs to be transferred to this FY '26-'27

Respectfully submitted this day of
Signature and Title of Officer(s)/Department Head(s):

CONSENT TO CANCEL:
I (we) the undersigned official(s)/department head(s) of the above named governmental agency do hereby consent to the cancellation of appropriation balances detailed in Exhibit A.
Signature and Title of Officer(s)/Department Head(s):

CONSENT TO CANCEL AND REQUEST FOR ADDITIONAL NEEDS:
We the undersigned Governing Board under authority of 68 O.S. § 3021 and 62 O.S. § 461, do hereby consent to the cancellation of the appropriation balances detailed in exhibit A and request that the revenues released be appropriated to the accounts detailed in Exhibit B. We further state that this request is made due to the following reason:

Done in a meeting of the Governing Board of the said government agency and recorded in the minutes of the Secretary or Clerk of said board and signed at this day of
 Secretary/Clerk Chairman

NOTICE TO COUNTY EXCISE BOARD:
Pursuant to 62 O.S. § 461, the undersigned County Clerk of Muskogee County, Oklahoma, gives notice to the Muskogee County Excise Board that there has been a transfer of appropriations following the approval by the governing board of

12/ea day of July 2026
ATTEST:
Chairman
Member
Member
Attest
 County Clerk
Page 1 of 2

E-MAILED
7/20 12:23
Sarah Quinn

Exhibit A

and schedule of amounts to be cancelled.

Exhibit B

Note: the total amount of additional appropriations may not exceed the total amount approved for cancellation.