

TRANSFER OF APPROPRIATIONS

Muskogee County, Oklahoma

Fiscal Year Ending

To the Honorable Governing Board:

Due to a need which has arisen in my office or department, and under the authority of 68 O.S. § 3021 and 62 O.S. § 461, I hereby request additional appropriations for current expense in the fund as shown in exhibit B. I further state that I have obtained written consent to the cancellation of appropriations balances detailed in Exhibit A as evidenced by the signature of the department heads in schedule 2. The reason for this requested transfer is as follows:

These amounts were put in the wrong acctount #

Respectfully submitted this day of

Signature and Title of Officer(s)/Department Head(s):

CONSENT TO CANCEL:

I (we) the undersigned official(s)/department head(s) of the above named governmental agency do hereby consent to the cancellation of appropriation balances detailed in Exhibit A.

Signature and Title of Officer(s)/Department Head(s):

CONSENT TO CANCEL AND REQUEST FOR ADDITIONAL NEEDS:

We the undersigned Governing Board under authority of 68 O.S. § 3021 and 62 O.S. § 461, do hereby consent to the cancellation of the appropriation balances detailed in exhibit A and request that the revenues released be appropriated to the accounts detailed in Exhibit B. We further state that this request is made due to the following reason:

Done in a meeting of the Governing Board of the said government agency and recorded in the minutes of the Secretary or Clerk of said board and signed at _____ this day of _____

 Secretary/Clerk  Chairman

NOTICE TO COUNTY EXCISE BOARD:

Pursuant to 62 O.S. § 461, the undersigned County Clerk of Muskogee County, Oklahoma, gives notice to the Muskogee County Excise Board that there has been a transfer of appropriations following the approval by the governing board of

ATTEST:

County Clerk

Date

Exhibit A

Unencumbered appropriations account balances as of

and schedule of amounts to be cancelled.

Account #	Name of Account	Office/Department	Unencumbered Balance	Consent to cancel by Officer	Cancelled by Governing Board
1102-6-4100-2005	Ref #116	Dist 1			7,687.12
1102-6-4200-2005		Dist 2			7,687.13
1102-6-4300-2005		Dist 3			7,687.13
1102-6-4100-1110	Ref # 163	Dist 1			12,486.27
1102-6-4200-4110		Dist 2			12,486.28
1102-6-4300-4130		Dist 3			12,486.27
1102-6-4100-1110	Ref #240	Dist 1			16,216.37
1102-6-4200-2005		Dist 2			16,216.38
1102-6-4300-4130		Dist 3			16,216.37
1102-6-4100-1110	Ref #294	Dist 1			8,497.09
1102-6-4200-2005		Dist 2			8,497.08
1102-6-4300-4130		Dist 3	8,497.09	TOTAL:	\$ 0.00
					\$ 126,163.49

Exhibit B

134,660.58

Additional appropriations requested for remainder of fiscal year ending

Account #	Purpose or Name of Account	Office/Department	Amount Requested	Approved by Governing Board
1102-6-4100-2076			44,886.86	44,886.86
1102-6-4200-2076			44,886.86	44,886.86
1102-6-4300-2076			44,886.86	44,886.86
		TOTAL:	\$ 134,660.58	

Note: the total amount of additional appropriations may not exceed the total amount approved for cancellation.