

Expense Verification Report

Batch #: 017

PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: CBRI								
ACCT: 1103-6-4100-2005 - Highway District 1								
001537	000053	1103-6-4100-2005	SWH Construction LLC	\$ 15,000.00	\$ 15,000.00	\$ 0.00		
001543	000054	1103-6-4100-2005	SWH Construction LLC	\$ 17,000.00	\$ 16,500.00	(\$ 500.00)		
001544	000055	1103-6-4100-2005	SUMMERLIN TRUCKING	\$ 10,000.00	\$ 9,200.00	(\$ 800.00)		hauling
001989	000056	1103-6-4100-2005	JONES CONSTRUCTION / Kyles Jones	\$ 4,000.00	\$ 4,000.00	\$ 0.00		Hauling Road Material
							N/A	
							N/A	
							N/A	
001994	000057	1103-6-4100-2005	SUMMERLIN TRUCKING	\$ 4,000.00	\$ 4,000.00	\$ 0.00		hauling

The "Paid" amount is more than the "Encumbered / Outstanding" amount on highlighted rows.

Batch #: 017

PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: General								
ACCT: 0001-1-2000-2005 - General Government								
001759	001123	0001-1-2000-2005	City of Muskogee	\$ 1,000.00	\$ 397.79	(\$ 602.21)	ACCT# 8605-121588	Utility
001779	001124	0001-1-2000-2005	City of Muskogee	\$ 100.00	\$ 54.62	(\$ 45.38)	Acct# 125535-61326	Utility
002132	001125	0001-1-2000-2005	OG&E *	\$ 2,198.31	\$ 2,198.31	\$ 0.00	Acct #131989209-5 October 2025 \$2,198.31	Utility
Totals for ACCOUNT: 0001-1-2000-2005				\$ 41,358.26	\$ 22,413.34	(\$ 18,944.92)		
ACCT: 0001-1-2000-2999 - General Government								
001511	001126	0001-1-2000-2999	Center For Economic Development Law	\$ 25,000.00	\$ 1,072.67	(\$ 23,927.33)		
Totals for ACCOUNT: 0001-1-2000-2999				\$ 25,000.00	\$ 1,072.67	(\$ 23,927.33)		
ACCT: 0001-1-2200-2005 - Election Board								
001691	001127	0001-1-2200-2005	One Source Water LLC	\$ 20.00	\$ 17.74	(\$ 2.26)		
002014	001128	0001-1-2200-2005	OME Corp LLC	\$ 283.00	\$ 283.00	\$ 0.00		
Totals for ACCOUNT: 0001-1-2200-2005				\$ 303.00	\$ 300.74	(\$ 2.26)		
ACCT: 0001-1-3300-2005 - Building Maintenance								
001664	001129	0001-1-3300-2005	Muskogee Lock & Key	\$ 30.00	\$ 30.00	\$ 0.00	Parking garage key Judge King/ Kim 41097	Keys
001908	001130	0001-1-3300-2005	Action Fire Protection	\$ 2,268.00	\$ 2,268.00	\$ 0.00	0925252	New Alarm System
Totals for ACCOUNT: 0001-1-3300-2005				\$ 2,298.00	\$ 2,298.00	\$ 0.00		
ACCT: 0001-2-2700-1310 - Emergency Management								
000914	001131	0001-2-2700-1310	Fuelman	\$ 500.00	\$ 213.00	(\$ 287.00)	162156 NP69023719 NP68999705	FUEL
Totals for ACCOUNT: 0001-2-2700-1310				\$ 500.00	\$ 213.00	(\$ 287.00)		
ACCT: 0001-5-0900-1110 - OSU Extension								
002099	001132	0001-5-0900-1110	OSU Cooperative Extension Service	\$ 11,757.57	\$ 11,757.57	\$ 0.00		Payroll
Totals for ACCOUNT: 0001-5-0900-1110				\$ 11,757.57	\$ 11,757.57	\$ 0.00		

PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: General								
ACCT: 0001-5-0900-2005 - OSU Extension								
001893	001133	0001-5-0900-2005	Dearingers	\$ 40.00	\$ 31.50	(\$ 8.50)		supplies
002106	001134	0001-5-0900-2005	OG&E *	\$ 284.69	\$ 284.69	\$ 0.00		Electrical Service
Totals for ACCCOUNT: 0001-5-0900-2005				\$ 324.69	\$ 316.19	(\$ 8.50)		
Totals for FUND: General				\$ 81,581.74	\$ 38,411.73	(\$ 43,170.01)		
FUND: Health								
ACCT: 1216-3-5000-1310 - Public Health								
001325	000085	1216-3-5000-1310	Hoover, Amanda	\$ 200.00	\$ 22.47	(\$ 177.53)		Travel
Totals for ACCCOUNT: 1216-3-5000-1310				\$ 200.00	\$ 22.47	(\$ 177.53)		
Totals for FUND: Health				\$ 200.00	\$ 22.47	(\$ 177.53)		
FUND: Highway								
ACCT: 1102-6-4100-1310 - Highway District 1								
001913	000477	1102-6-4100-1310	Doke, Jr, Kenneth W.	\$ 350.00	\$ 316.81	(\$ 33.19)		Travel
Totals for ACCCOUNT: 1102-6-4100-1310				\$ 350.00	\$ 316.81	(\$ 33.19)		
ACCT: 1102-6-4100-2005 - Highway District 1								
001166	000478	1102-6-4100-2005	OG&E *	\$ 800.00	\$ 473.48	(\$ 326.52)		Monthly Service
001170	000479	1102-6-4100-2005	ONG	\$ 250.00	\$ 191.33	(\$ 58.67)		Monthly Service
001439	000480	1102-6-4100-2005	JONES CONSTRUCTION / Kyles Jones	\$ 8,000.00	\$ 7,975.00	(\$ 25.00)		
001608	000481	1102-6-4100-2005	Sunburst Spraying	\$ 6,912.00	\$ 6,912.00	\$ 0.00		
001687	000482	1102-6-4100-2005	Tulsa Ford New Holland	\$ 2,500.00	\$ 2,437.24	(\$ 62.76)		PARTS AND LABOR
001788	000483	1102-6-4100-2005	Cherokee Temps Inc	\$ 3,200.00	\$ 2,913.23	(\$ 286.77)		Temp. Service
001867	000484	1102-6-4100-2005	SUMMERLIN TRUCKING	\$ 1,000.00	\$ 960.00	(\$ 40.00)		hauling
002007	000485	1102-6-4100-2005	Frost Oil Company	\$ 5,307.21	\$ 5,307.21	\$ 0.00		FUEL
				INV-874937				
002026	000486	1102-6-4100-2005	Arrow-Magnolia	\$ 203.23	\$ 200.76	(\$ 2.47)		supplies
002045	000487	1102-6-4100-2005	Sadler Paper Co.	\$ 238.26	\$ 238.26	\$ 0.00		supplies
002047	000488	1102-6-4100-2005	Cintas First Aid & Safety	\$ 43.62	\$ 43.62	\$ 0.00		Service
002065	000489	1102-6-4100-2005	D & M Diesel Services, LLC	\$ 450.00	\$ 450.00	\$ 0.00		labor
Totals for ACCCOUNT: 1102-6-4100-2005				\$ 28,904.32	\$ 28,102.13	(\$ 802.19)		

PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: Highway								
ACCT: 1102-6-4200-2005 - Highway District 2								
001614	000490	1102-6-4200-2005	Cards Recycling	\$ 750.00	\$ 500.00	(\$ 250.00)	1336600	Service
002031	000491	1102-6-4200-2005	G & D ROAD SERVICE	\$ 500.00	\$ 280.00	(\$ 220.00)		Service
002034	000492	1102-6-4200-2005	Frost Oil Company	\$ 1,830.00	\$ 1,830.00	\$ 0.00		FUEL
Totals for ACCOUNT: 1102-6-4200-2005				\$ 3,080.00	\$ 2,610.00	(\$ 470.00)		
ACCT: 1102-6-4300-2005 - Highway District 3								
001443	000493	1102-6-4300-2005	Unifirst Corporation	\$ 1,000.00	\$ 945.76	(\$ 54.24)	2760293519 2760295374 2760289935 2760297179	
001828	000494	1102-6-4300-2005	Herringshaw Waste Management	\$ 90.00	\$ 90.00	\$ 0.00	Acct#400131	Service
001832	000495	1102-6-4300-2005	Bowden Termite & Pest Control	\$ 27.00	\$ 42.00	\$ 15.00	MUSKOGEE COUNTY DISTRICT 3	Service
001833	000496	1102-6-4300-2005	One Source Water LLC	\$ 200.00	\$ 32.96	(\$ 167.04)	ACCOUNT #001395	
001907	000497	1102-6-4300-2005	Lawson Products	\$ 96.49	\$ 96.49	\$ 0.00		
001927	000498	1102-6-4300-2005	Airgas, Inc., Airgas USA, LLC*****	\$ 407.41	\$ 407.41	\$ 0.00		
001995	000499	1102-6-4300-2005	KM Cooper Construction	\$ 2,000.00	\$ 2,000.00	\$ 0.00		
001998	000500	1102-6-4300-2005	OReilly Automotive Store	\$ 800.00	\$ 773.59	(\$ 26.41)	0250-265423 0250-265245 0250-265567 0250-265542 0250-265589 0250-265537 0250-265701 0250-265861 0250-265871 0250-265898 0250-266478 0250-266493	
002027	000501	1102-6-4300-2005	Oklahoma Equipment Solutions	\$ 3,096.15	\$ 3,096.15	\$ 0.00		
002038	000502	1102-6-4300-2005	Sadler Paper Co.	\$ 135.46	\$ 135.46	\$ 0.00		
002069	000503	1102-6-4300-2005	Pate Industrial Supply	\$ 62.46	\$ 62.46	\$ 0.00		

Batch #: 017

PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: Highway								
				Totals for ACCOUNT: 1102-6-4300-2005	\$ 7,914.97	\$ 7,682.28		(\$ 232.69)
				Totals for FUND: Highway	\$ 40,249.29	\$ 38,711.22		(\$ 1,538.07)
FUND: Hwy-ST								
ACCT: 1313-6-8041-2005 - Highway District 1								
001180	000076	1313-6-8041-2005	Apac Central Inc *****	\$ 20,000.00	\$ 18,569.90	(\$ 1,430.10)	7002324905	road material
							7002324766	
							7002331098	
							7002334119	
							7002339300	
							7002343898	
001535	000077	1313-6-8041-2005	Kemp Stone, Inc	\$ 7,000.00	\$ 6,192.37	(\$ 807.63)	221611	road material
							222533	
001536	000078	1313-6-8041-2005	Kemp Stone, Inc	\$ 7,000.00	\$ 4,819.76	(\$ 2,180.24)		road material
				Totals for ACCOUNT: 1313-6-8041-2005	\$ 34,000.00	\$ 29,582.03		(\$ 4,417.97)
ACCT: 1313-6-8043-2005 - Highway District 3								
001997	000079	1313-6-8043-2005	Millennial Asphalt	\$ 23,205.00	\$ 21,324.55	(\$ 1,880.45)		
002021	000080	1313-6-8043-2005	Millennial Asphalt	\$ 5,525.00	\$ 5,271.50	(\$ 253.50)		
				Totals for ACCOUNT: 1313-6-8043-2005	\$ 28,730.00	\$ 26,596.05		(\$ 2,133.95)
				Totals for FUND: Hwy-ST	\$ 62,730.00	\$ 56,178.08		(\$ 6,551.92)
FUND: Jail								
ACCT: 1210-2-3400-2005 - Jail								
000848	000215	1210-2-3400-2005	Bob Barker	\$ 900.00	\$ 674.40	(\$ 225.60)		Supplies/Food/
							#inv2157705	Ice/For inmates
001966	000216	1210-2-3400-2005	RON-CO PLUMBING	\$ 400.00	\$ 375.00	(\$ 25.00)		
				Totals for ACCOUNT: 1210-2-3400-2005	\$ 1,300.00	\$ 1,049.40		(\$ 250.60)
				Totals for FUND: Jail	\$ 1,300.00	\$ 1,049.40		(\$ 250.60)
FUND: Resale								
ACCT: 1220-1-0600-2005 - Treasurer								
000075RP	000139	1220-1-0600-2005	One Source Water LLC	\$ 60.00	\$ 34.98	(\$ 25.02)		

The "Paid" amount is more than the "Encumbered / Outstanding" amount on highlighted rows.

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PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: Resale				Totals for ACCCOUNT: 1220-1-0600-2005	\$ 60.00	\$ 34.98		(\$ 25.02)
				Totals for FUND: Resale	\$ 60.00	\$ 34.98		(\$ 25.02)
FUND: Rural Fire-ST								
ACCT: 1321-2-8204-2005 - Council Hill Fire Dept								
002119	000166	1321-2-8204-2005	Rural Water Dist.#3	\$ 1,220.94	\$ 1,220.94			\$ 0.00
002120	000167	1321-2-8204-2005	Postmaster	\$ 106.00	\$ 106.00			\$ 0.00
002122	000168	1321-2-8204-2005	OG&E *	\$ 162.66	\$ 162.66			\$ 0.00
002123	000169	1321-2-8204-2005	Casco Industries Inc.	\$ 2,684.00	\$ 2,684.00			\$ 0.00
002124	000170	1321-2-8204-2005	ONG	\$ 91.29	\$ 91.29			\$ 0.00
002125	000171	1321-2-8204-2005	OG&E *	\$ 351.56	\$ 351.56			\$ 0.00
				Totals for ACCCOUNT: 1321-2-8204-2005	\$ 4,616.45	\$ 4,616.45		\$ 0.00
ACCT: 1321-2-8205-2005 - Ft Gibson Fire Dept.								
002092	000172	1321-2-8205-2005	Bank Of Grand Lake	\$ 2,823.04	\$ 2,823.04			\$ 0.00
				Totals for ACCCOUNT: 1321-2-8205-2005	\$ 2,823.04	\$ 2,823.04		\$ 0.00
ACCT: 1321-2-8206-4110 - Gooseneck Bend Fire Dept								
002104	000173	1321-2-8206-4110	Creative Apparel LLC, Summer Carrier	\$ 850.00	\$ 842.37			(\$ 7.63)
				Totals for ACCCOUNT: 1321-2-8206-4110	\$ 850.00	\$ 842.37		(\$ 7.63)
ACCT: 1321-2-8207-4110 - Haskell Fire Dept								
002108	000174	1321-2-8207-4110	Welch State Bank	\$ 1,100.00	\$ 1,100.00			\$ 0.00
				Totals for ACCCOUNT: 1321-2-8207-4110	\$ 1,100.00	\$ 1,100.00		\$ 0.00
ACCT: 1321-2-8215-2005 - Tax Board								
002094	000175	1321-2-8215-2005	AT & T Mobility	\$ 2,315.68	\$ 2,315.68			\$ 0.00
				Totals for ACCCOUNT: 1321-2-8215-2005	\$ 2,315.68	\$ 2,315.68		\$ 0.00
ACCT: 1321-2-8218-2005 - Wainwright Fire Dept								
001417	000176	1321-2-8218-2005	Lowes	\$ 2,000.00	\$ 1,679.66			(\$ 320.34)
				Totals for ACCCOUNT: 1321-2-8218-2005	\$ 2,000.00	\$ 1,679.66		(\$ 320.34)
				Totals for FUND: Rural Fire-ST	\$ 13,705.17	\$ 13,377.20		(\$ 327.97)

FUND: SH Commissary

PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: SH Commissary								
ACCT: 1223-2-0400-2005 - Sheriff								
001327	000012	1223-2-0400-2005	Benchmark	\$ 11,000.00	\$ 9,610.61	(\$ 1,389.39)		
002121	000013	1223-2-0400-2005	Benchmark	\$ 19,827.36	\$ 19,827.36	\$ 0.00		
Totals for ACCOUNT: 1223-2-0400-2005				\$ 30,827.36	\$ 29,437.97	(\$ 1,389.39)		
Totals for FUND: SH Commissary				\$ 30,827.36	\$ 29,437.97	(\$ 1,389.39)		
FUND: SHERIFF'S ASSISTANCE GRANT								
ACCT: 1574-2-0400-2005 - Sheriff								
001260	000008	1574-2-0400-2005	Emergency Vehicle Resources	\$ 1,705.00	\$ 1,705.00	\$ 0.00		Misc. Parts & Supplies
001367	000009	1574-2-0400-2005	CORPORATE TO CASUAL	\$ 625.00	\$ 505.00	(\$ 120.00)		Uniforms
Totals for ACCOUNT: 1574-2-0400-2005				\$ 2,330.00	\$ 2,210.00	(\$ 120.00)		
Totals for FUND: SHERIFF'S ASSISTANCE GRANT				\$ 2,330.00	\$ 2,210.00	(\$ 120.00)		
FUND: Sheriff-ST								
ACCT: 1319-2-8004-2005 - Sheriff								
002000	000155	1319-2-8004-2005	Quality 1 Lube & Repair *****	\$ 500.00	\$ 151.85	(\$ 348.15)		Oil Change & Service
							18081	
							18214	
							18359	
							18424	
002011	000156	1319-2-8004-2005	Five Star Office Supply****	\$ 200.00	\$ 61.50	(\$ 138.50)		supplies
							283706	
002013	000157	1319-2-8004-2005	Muskogee Fence Company	\$ 1,000.00	\$ 300.00	(\$ 700.00)		repair
002022	000158	1319-2-8004-2005	HARRISON TIRE	\$ 400.00	\$ 344.00	(\$ 56.00)		tires
Totals for ACCOUNT: 1319-2-8004-2005				\$ 2,100.00	\$ 857.35	(\$ 1,242.65)		
Totals for FUND: Sheriff-ST				\$ 2,100.00	\$ 857.35	(\$ 1,242.65)		
FUND: SH Svc Fee								
ACCT: 1226-2-0400-2005 - Sheriff								
001553	000051	1226-2-0400-2005	VISA	\$ 1,000.00	\$ 660.00	(\$ 340.00)		Travel
002118	000052	1226-2-0400-2005	Optimum	\$ 201.00	\$ 201.00	\$ 0.00		
Totals for ACCOUNT: 1226-2-0400-2005				\$ 1,201.00	\$ 861.00	(\$ 340.00)		

Batch #: 017

PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: SH Svc Fee				Totals for FUND: SH Svc Fee	\$ 1,201.00	\$ 861.00	(\$ 340.00)	
FUND: Use-ST								
ACCT: 1301-1-8020-2005 - General Government								
002097	000021	1301-1-8020-2005	FIVE STAR DEMOLITION	\$ 29,160.00	\$ 29,160.00	\$ 0.00	Demolition	
002100	000022	1301-1-8020-2005	FIVE STAR DEMOLITION	\$ 33,915.00	\$ 33,915.00	\$ 0.00	Change Order	
							Approved by BOCC	
							10.14.25	
							Funds to be reimbursed by Public Safety Authority	
							demo of 505 W. Okmulgee	
002111	000023	1301-1-8020-2005	FIVE STAR DEMOLITION	\$ 45,375.00	\$ 45,375.00	\$ 0.00	Approved by BOCC	
							10.14.25	
							Funds to be reimbursed by Public Safety Authority	
							For demo of 505 W. Okmulgee	
Totals for ACCOUNT: 1301-1-8020-2005				\$ 108,450.00	\$ 108,450.00	\$ 0.00		
Totals for FUND: Use-ST				\$ 108,450.00	\$ 108,450.00	\$ 0.00		

Batch #: 017

PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
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Purchase Order Count: 87

These claims approved in the amount indicated as of 10/20/2025


Polly Irving, County Clerk




Chairman

Member

Member

The "Paid" amount is more than the "Encumbered / Outstanding" amount on highlighted rows.

2025-2026 • KPO Import Requisitions

Printed On
10/20/2025, 7:36 AM

Blanket PO	Office PO Date	Office Account No	Amt Encumber	Vendor Name	Purpose Na	District	Requisition Department N	Import Amount	Office Account Na
Y	10/20/2025	1319-2-8004-2005	\$250.00	O Reilly Automotive Store ****	PARTS	Sheriff	Sheriff	\$250.00	Musk. Co. Sales Tax/Sheriff/M & O
Y	10/20/2025	0001-1-2000-2005	\$92.45	Guard Tronic	C	General Government	General Government	\$92.45	General Gov./M&O
Y	10/20/2025	0001-1-2000-2005	\$5,000.00	Oxford Productions	C	General Government	General Government	\$5,000.00	General Gov./M&O
Y	10/20/2025	0001-1-2000-2005	\$2,000.00	EASTERN OKLAHOMA YOUTH SERVICES	Juvenile Det. Services	C	General Government	\$2,000.00	General Gov./M&O
Y	10/20/2025	0001-1-2000-2005	\$750.00	Muskogee Phoenix / CNHI, LLC, %Muskogee Phoenix	C	General Government	General Government	\$750.00	General Gov./M&O
Y	10/20/2025	0001-1-2000-2005	\$750.00	Muskogee Phoenix / CNHI, LLC, %Muskogee Phoenix	C	General Government	General Government	\$750.00	General Gov./M&O
Y	10/20/2025	0001-1-2000-2005	\$5,000.00	Hammons Hamby & Price, PLLC	C	General Government	General Government	\$5,000.00	General Gov./M&O
Y	10/20/2025	1223-2-0400-2005	\$22,000.00	Benchmark	INMATE CO MMISSARY	Sheriff	Sheriff	\$22,000.00	Sheriff Commissary Acct/ cshnd
Y	10/20/2025	1226-2-0400-2005	\$250.00	Love Beverages ****, LLC	Water	Sheriff	Sheriff	\$250.00	Sheriff Service Fee
Y	10/20/2025	1102-6-4100-2005	\$3,200.00	Cherokee Temps Inc	Temp. Service	1	Highway District 1	\$3,200.00	Hwy. Cash M & O
Y	10/20/2025	1210-2-3400-2005	\$45,000.00	Benchmark	INMATE FOOD SERVICE	Sheriff	Jail	\$45,000.00	Musk Co/City Detention/M & O
									\$84,292.45
									\$84,292.45



20th day of Oct 2025
 Chairman
 Member
 Member
 Attest
 County Clerk

Requisition - Purchase Order - Claim

Requisition No. 000315

Muskogee

County, Oklahoma

Purchase

Order No. 002089

Requisitioning Dept. Sheriff	Date Req. Rec. 10/14/2025	Date Assigned 10/14/2025	I approve the processing of this purchase request and the encumbering on the designated account to the maximum of 11,000.00 Account 1223-2-0400-2005	
Project No. _____	Date Material Needed _____		10/14/2025	
Federal Award _____			Date	Requisitioning County Official

Suggested Vendors

SCACF

Purchasing Method	☐ Regular P.O.	☒ Blanket P.O.	☐ Purchase Card/Vendor for p-card	
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Type of bid (if required)

☐ State Contract/Purchasing Cooperative

☐ County Purchasing Act

☐ Public Competitive Bidding Act

Fiscal Year 2025-2026

Date 10/14/2025 Appropriation Account 1223-2-0400-2005

I hereby approve the issuance and encumbrance of this purchase order

Purchasing Agent

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said appropriation.

DATED THIS 10/14/2025

County Clerk/Deputy

OF Muskogee

COUNTY

19 Okl.St. Ann. S 1505 requires the vendor to furnish an itemized invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each item, total price, the total of the purchase, and the date of the purchase.

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED

Quantity	Unit	Description	Price	Encumbered	Amount	Total	Approved
1.000		Inmate Commissary		11,000.00			
			Totals	11,000.00			

CHARGE & INVOICE TO:	APPROVAL BY GOVERNING BOARD
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This claim is approved for payment in the amount indicated above (Signed by at least two members.)
District Attorney is approving Officer of expenditures for that office. 19 Okl. St. Ann S 326.

Date _____

Polly Irving

County Clerk

PO Box 1008

Billing Address

MUSKOGEE, OK 74402

City, State, Zip Code

I hereby certify that the invoice, receiving report and delivery documentation have been compared to this purchase order, and any discrepancies have been reconciled as noted above. This purchase order is therefore approved for consideration for payment by the governing board.

Date

County Clerk/Deputy

Date Returned For Filing For Consideration By The Governing Board

DATE RETURNED TO FILING FOR CONSIDERATION BY THE GOVERNING BOARD

I also certify that the maximum amount of the blanket purchase order has not been exceeded.

Date _____

County Clerk/Deputy

Date _____

County Clerk/Encumbering Officer

Requisitioning County Officer

Date _____

Appropriation Account
1223-2-0400-2005
SCACF

Warrant Number

Requisition - Purchase Order - Claim

Requisition No. 000235

Muskogee

County, Oklahoma

Purchase

Order No. **001448**

Requisitioning Dept. Sheriff	Date Req. Rec. 09/08/2025	Date Assigned 09/08/2025	I approve the processing of this purchase request and the encumbering on the designated account to the maximum of 10,000.00 Account 1223-2-0400-2005	
Project No. _____	Date Material Needed _____		09/08/2025	
Federal Award _____			Date	Requisitioning County Official

Suggested Vendors

SCACF

Purchasing Method	☒ Regular P.O.	☐ Blanket P.O.	☐ Purchase Card/Vendor for p-card	
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Type of bid (if required)

☐ State Contract/Purchasing Cooperative

☐ County Purchasing Act

☐ Public Competitive Bidding Act

Fiscal Year 2025-2026

Date 09/08/2025

Appropriation Account

1223-2-0400-2005

I hereby approve the issuance and encumbrance of this purchase order

Purchasing Agent

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said appropriation.

DATED THIS 09/08/2025

☒ County Clerk/Deputy

OF Muskogee

COUNTY

19 Okl.St. Ann. S 1505 requires the vendor to furnish an itemized invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each item, total price, the total of the purchase, and the date of the purchase.

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED	
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Quantity	Unit	Description	Price	Encumbered	Amount	Total	Approved
1.000		Commissary		10,000.00			
Totals				10,000.00			

CHARGE & INVOICE TO:

Polly Irving	
PO Box 1008	County Clerk
MUSKOGEE, OK 74402	Billing Address
	City, State, Zip Code

I hereby certify that the invoice, receiving report and delivery documentation have been compared to this purchase order, and any discrepancies have been reconciled as noted above. This purchase order is therefore approved for consideration for payment by the governing board.

Date

County Clerk/Deputy

Date Returned For Filing For Consideration By The Governing Board
COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

I also certify that the maximum amount of the blanket purchase order has not been exceeded.

County Clerk/Deputy_____
Requisitioning County Officer

APPROVAL BY GOVERNING BOARD

This claim is approved for payment in the amount indicated above (Signed by at least two members.)
District Attorney is approving Officer of expenditures for that office. 19 Okl. St. Ann S 326.

Date _____

Chairman

Member

Member

PAYMENT RECORD

Warrant NumberAmount

Pursuant to 62 Okl. St. Ann. S 310.8, the Encumbering Officer has the approving authority for payment of requisitions with attached invoice against Governing Board approved blanket Purchase Orders. Therefore, I hereby authorize payment of the attached approved invoice.

_____ Date

County Clerk/Encumbering Officer

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Appropriation Account
1223-2-0400-2005
SCAF

Warrant Number