

Expense Verification Report

Batch #: 059

PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: General								
ACCT: 0001-1-0100-2005 - District Attorney - County								
006357	003404	0001-1-0100-2005	Dobson Fiber	\$ 192.97	\$ 192.97	\$ 0.00	Invoice No. 1163455 Account No. 34593	INTERNET SERVICE
006358	003405	0001-1-0100-2005	Department Of Public Safety	\$ 80.00	\$ 80.00	\$ 0.00	Invoice No. LET-023195 Customer No. 30131	Monthly Service
006368	003406	0001-1-0100-2005	Department Of Public Safety	\$ 80.00	\$ 80.00	\$ 0.00	Invoice No. LET-023505 Customer No. 30131	Monthly Service
006372	003407	0001-1-0100-2005	One Source Water LLC	\$ 109.05	\$ 109.05	\$ 0.00	Invoice No. 0307271 & 0307086 Account No. 001394 0307271	Water
006378	003408	0001-1-0100-2005	Kellpro, Inc.	\$ 720.00	\$ 720.00	\$ 0.00	Invoice No. 26 0609-1208-50 Account No. 119219	Service
006447	003409	0001-1-0100-2005	One Source Water LLC	\$ 68.95	\$ 68.95	\$ 0.00	Invoice No. 0309538 Account No. 001394	Water
006452	003410	0001-1-0100-2005	Five Star Office Supply****	\$ 117.63	\$ 117.63	\$ 0.00	Invoice No. 287493-00 & 287338-00 Account No. 1102-1 287338-00	Office Supplies
006453	003411	0001-1-0100-2005	Optimum	\$ 18.58	\$ 18.58	\$ 0.00	Access Code: 4716 Account No. 07705-101 480-01-9	Monthly Service

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PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: General								
ACCT: 0001-1-0100-2005 - District Attorney - County								
006455	003412	0001-1-0100-2005	DPM GROUP LLC	\$ 345.22	\$ 345.22	\$ 0.00	Invoice No. INV012153	Paper Supplies
							Quote No. Q007146v2	
							Job No. J312033	
006466	003413	0001-1-0100-2005	Comdata	\$ 472.69	\$ 472.69	\$ 0.00	Invoice No. 20444328	
							Account Code: XP759	
				Totals for ACCOUNT: 0001-1-0100-2005	\$ 2,205.09	\$ 2,205.09	\$ 0.00	
ACCT: 0001-1-1700-2005 - Visual Inspection								
006406	003414	0001-1-1700-2005	OME Corp LLC	\$ 81.00	\$ 81.00	\$ 0.00	SEAL TIGHT OFFICE SUPPLIES	Office Supplies
006414	003415	0001-1-1700-2005	Office Connections, LLC	\$ 821.89	\$ 821.89	\$ 0.00	OFFICE SUPPLIES	Office Supplies
006459	003416	0001-1-1700-2005	Office Connections, LLC	\$ 570.87	\$ 570.87	\$ 0.00	OFFICES SUPPLIES	Office Supplies
006460	003417	0001-1-1700-2005	Kellpro, Inc.	\$ 936.00	\$ 936.00	\$ 0.00	SIGN PADS	Contract
				Totals for ACCOUNT: 0001-1-1700-2005	\$ 2,409.76	\$ 2,409.76	\$ 0.00	
ACCT: 0001-1-2000-1222 - General Government								
005957	003418	0001-1-2000-1222	Community Care EAP	\$ 300.00	\$ 206.00	(\$ 94.00)		
006462	003419	0001-1-2000-1222	Oklahoma Public Employees Retirement System	\$ 9,768.30	\$ 9,768.30	\$ 0.00		
				Totals for ACCOUNT: 0001-1-2000-1222	\$ 10,068.30	\$ 9,974.30	(\$ 94.00)	
ACCT: 0001-1-2000-2005 - General Government								
004639	003420	0001-1-2000-2005	City of Muskogee	\$ 200.00	\$ 183.59	(\$ 16.41)	ACCT# 8309-121570	Utility
004768	003421	0001-1-2000-2005	3 Rivers Cremation	\$ 300.00	\$ 300.00	\$ 0.00		burial
004996	003422	0001-1-2000-2005	City of Muskogee	\$ 100.00	\$ 63.57	(\$ 36.43)	Acct# 125535-61326	Utility
005003	003423	0001-1-2000-2005	ONG	\$ 500.00	\$ 59.35	(\$ 440.65)	213927371 2568626 00 (JDC)	

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FUND: General								
ACCT: 0001-1-2000-2005 - General Government								
005005	003424	0001-1-2000-2005	City of Muskogee	\$ 175.00	\$ 149.56	(\$ 25.44)	ACCT# 8531-61394 October 2025 \$149.56 853161394	Utility
				Totals for ACCOUNT: 0001-1-2000-2005	\$ 11,475.00	\$ 7,409.61	(\$ 4,065.39)	
ACCT: 0001-1-2200-2005 - Election Board								
006415	003429	0001-1-2200-2005	Muskogee Co Election Board	\$ 416.75	\$ 416.75	\$ 0.00		
006437	003430	0001-1-2200-2005	Quadient Leasing USA Inc	\$ 497.73	\$ 497.73	\$ 0.00		
006449	003431	0001-1-2200-2005	Branding Iron Design	\$ 834.76	\$ 834.76	\$ 0.00		Office Supplies
				Totals for ACCOUNT: 0001-1-2200-2005	\$ 1,749.24	\$ 1,749.24	\$ 0.00	
ACCT: 0001-1-3300-2005 - Building Maintenance								
005016	003432	0001-1-3300-2005	Empire Paper Company	\$ 1,000.00	\$ 433.59	(\$ 566.41)	C110543	Cleaning supplies
005914	003433	0001-1-3300-2005	Lowes	\$ 1,000.00	\$ 791.37	(\$ 208.63)		BUILDING SUPPLIES
				Totals for ACCOUNT: 0001-1-3300-2005	\$ 3,048.00	\$ 2,260.94	(\$ 787.06)	
ACCT: 0001-2-2700-2005 - Emergency Management								
005828	003436	0001-2-2700-2005	OG&E *	\$ 200.00	\$ 64.08	(\$ 135.92)	131263111-0	Utility
				Totals for ACCOUNT: 0001-2-2700-2005	\$ 200.00	\$ 64.08	(\$ 135.92)	
ACCT: 0001-5-0900-2005 - OSU Extension								
006342	003437	0001-5-0900-2005	Hix Air Conditioning Service, Inc.	\$ 150.00	\$ 127.00	(\$ 23.00)		Gas Service
006444	003438	0001-5-0900-2005	ONG	\$ 48.44	\$ 48.44	\$ 0.00		

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PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: General								
ACCT: 0001-5-0900-2005 - OSU Extension								
006445	003439	0001-5-0900-2005	OG&E *	\$ 230.57	\$ 230.57	\$ 0.00		Electrical Service
006458	003440	0001-5-0900-2005	Kellpro, Inc.	\$ 468.00	\$ 468.00	\$ 0.00		
				Totals for ACCOUNT: 0001-5-0900-2005	\$ 897.01	\$ 874.01	(\$ 23.00)	
				Totals for FUND: General	\$ 32,052.40	\$ 26,947.03	(\$ 5,105.37)	
FUND: Health								
ACCT: 1216-3-5000-1310 - Public Health								
005533	000324	1216-3-5000-1310	Barnes, Valerie	\$ 100.00	\$ 55.83	(\$ 44.17)	COUNTY TRAVEL	Travel
				Totals for ACCOUNT: 1216-3-5000-1310	\$ 100.00	\$ 55.83	(\$ 44.17)	
ACCT: 1216-3-5000-2005 - Public Health								
005431	000325	1216-3-5000-2005	Cherokee County Health Department	\$ 13.00	\$ 13.00	\$ 0.00	CPR Class for staff (k.Pharm, M.Maples on 4.29.2026)	
005585	000326	1216-3-5000-2005	Muskogee Phoenix / CNHI, LLC, %Muskogee Phoenix	\$ 252.00	\$ 252.00	\$ 0.00	Ad for 5.16.2026 Day of Health Event at The Muskogee Civic Center	
006207	000327	1216-3-5000-2005	American Document Shredding	\$ 250.00	\$ 125.00	(\$ 125.00)	Company ID # kdh001217759 Attn: Sarah	Shredding
				Totals for ACCOUNT: 1216-3-5000-2005	\$ 515.00	\$ 390.00	(\$ 125.00)	
				Totals for FUND: Health	\$ 615.00	\$ 445.83	(\$ 169.17)	
FUND: Highway								
ACCT: 1102-6-4100-2005 - Highway District 1								
005657	001948	1102-6-4100-2005	Keith Hardware & Supply	\$ 300.00	\$ 298.56	(\$ 1.44)		Misc. Parts & Supplies
006155	001949	1102-6-4100-2005	Premier USA, Inc	\$ 2,500.00	\$ 1,658.80	(\$ 841.20)		Temp. Service
006332	001950	1102-6-4100-2005	JONES CONSTRUCTION / Kyles Jones	\$ 7,400.00	\$ 1,295.00	(\$ 6,105.00)		Equipment
006334	001951	1102-6-4100-2005	Rockin J4 Transport & Construction LLC	\$ 5,000.00	\$ 4,940.00	(\$ 60.00)		brush removal

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FUND: Highway								
ACCT: 1102-6-4100-2005 - Highway District 1								
006405	001952	1102-6-4100-2005	Indian Nation Logistics	\$ 800.00	\$ 400.00	(\$ 400.00)		Hauling Road Material
006450	001953	1102-6-4100-2005	Indian Nation Logistics	\$ 4,500.00	\$ 2,325.00	(\$ 2,175.00)		Hauling Road Material
Totals for ACCOUNT: 1102-6-4100-2005				\$ 20,500.00	\$ 10,917.36	(\$ 9,582.64)		
ACCT: 1102-6-4200-2005 - Highway District 2								
004485	001954	1102-6-4200-2005	Advanced Workzone Services	\$ 100.00	\$ 40.00	(\$ 60.00)	Cust#68 0037376-IN	supplies
004488	001955	1102-6-4200-2005	Harps Food Store	\$ 200.00	\$ 7.00	(\$ 193.00)	Acct#104329	Misc. Parts & Supplies
005962	001956	1102-6-4200-2005	CED 2 Sign Shop / Eastern OK Circuit	\$ 200.00	\$ 172.00	(\$ 28.00)		Signs
006164	001957	1102-6-4200-2005	City of Muskogee	\$ 300.00	\$ 210.35	(\$ 89.65)	Acct#27539-12 3574	
006373	001958	1102-6-4200-2005	Quality 1 Lube & Repair *****	\$ 130.90	\$ 130.90	\$ 0.00		Service
Totals for ACCOUNT: 1102-6-4200-2005				\$ 930.90	\$ 560.25	(\$ 370.65)		
ACCT: 1102-6-4300-2005 - Highway District 3								
005334	001959	1102-6-4300-2005	Warren Cat ****	\$ 278.08	\$ 278.08	\$ 0.00		
005403	001960	1102-6-4300-2005	Souther Limestone And Minerals*****	\$ 6,600.00	\$ 4,073.08	(\$ 2,526.92)		
005771	001961	1102-6-4300-2005	DP Supply	\$ 6,102.00	\$ 6,102.00	\$ 0.00	3010485	
005882	001962	1102-6-4300-2005	Apac Central Inc *****	\$ 31,200.00	\$ 27,875.90	(\$ 3,324.10)		
005920	001963	1102-6-4300-2005	Unifirst Corporation	\$ 1,000.00	\$ 925.10	(\$ 74.90)	2760359689 2760361680 2760364005 2760365945	
005941	001964	1102-6-4300-2005	Apac Central Inc *****	\$ 26,000.00	\$ 20,892.95	(\$ 5,107.05)		
005944	001965	1102-6-4300-2005	Oklahoma Equipment Solutions	\$ 563.07	\$ 563.07	\$ 0.00		
006180	001966	1102-6-4300-2005	Herringshaw Waste Management	\$ 90.00	\$ 90.00	\$ 0.00	Acct#400131	Service
006344	001967	1102-6-4300-2005	KM Cooper Construction	\$ 2,400.00	\$ 2,400.00	\$ 0.00		
006349	001968	1102-6-4300-2005	Stewart Martin Kubota	\$ 363.54	\$ 363.54	\$ 0.00		
006386	001969	1102-6-4300-2005	Fleekpride	\$ 515.97	\$ 515.97	\$ 0.00		
006393	001970	1102-6-4300-2005	Pate Industrial Supply	\$ 90.44	\$ 90.44	\$ 0.00		

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FUND: Highway								
ACCT: 1102-6-4300-2005 - Highway District 3								
006398	001971	1102-6-4300-2005	Auto Zone	\$ 299.99	\$ 299.99	\$ 0.00		
006399	001972	1102-6-4300-2005	Rockin J4 Transport & Construction LLC	\$ 2,280.00	\$ 2,280.00	\$ 0.00		
006401	001973	1102-6-4300-2005	Davids Discount Tire	\$ 692.58	\$ 692.58	\$ 0.00		
006438	001974	1102-6-4300-2005	CED 2 Sign ****	\$ 264.00	\$ 264.00	\$ 0.00		
006439	001975	1102-6-4300-2005	Fleetpride	\$ 241.28	\$ 241.28	\$ 0.00		
006441	001976	1102-6-4300-2005	O'Reilly Automotive Store	\$ 919.00	\$ 919.99	\$ 0.99		
006442	001977	1102-6-4300-2005	Davids Discount Tire	\$ 70.00	\$ 70.00	\$ 0.00		
Totals for ACCCOUNT: 1102-6-4300-2005				\$ 79,969.95	\$ 68,937.97	(\$ 11,031.98)		
Totals for FUND: Highway				\$ 101,400.85	\$ 80,415.58	(\$ 20,985.27)		
FUND: Hwy-ST								
ACCT: 1313-6-8043-2005 - Highway District 3								
006083	000182	1313-6-8043-2005	Apac Central Inc *****	\$ 6,850.00	\$ 6,087.61	(\$ 762.39)		
Totals for ACCCOUNT: 1313-6-8043-2005				\$ 6,850.00	\$ 6,087.61	(\$ 762.39)		
Totals for FUND: Hwy-ST				\$ 6,850.00	\$ 6,087.61	(\$ 762.39)		
FUND: Jail								
ACCT: 1210-2-3400-2005 - Jail								
003693	001045	1210-2-3400-2005	Benchmark Government Solutions LLC	\$ 900.00	\$ 166.77	(\$ 733.23)		
005503	001046	1210-2-3400-2005	Lowes	\$ 500.00	\$ 112.10	(\$ 387.90)		
005972	001047	1210-2-3400-2005	Locke Supply	\$ 345.00	\$ 344.00	(\$ 1.00)		
006112	001048	1210-2-3400-2005	Lowes	\$ 250.00	\$ 236.80	(\$ 13.20)		supplies
006365	001049	1210-2-3400-2005	MCINTOSH COUNTY SHERIFF	\$ 3,920.00	\$ 3,920.00	\$ 0.00		
006381	001050	1210-2-3400-2005	Five Star Office Supply****	\$ 500.00	\$ 264.40	(\$ 235.60)		
Totals for ACCCOUNT: 1210-2-3400-2005				\$ 6,415.00	\$ 5,044.07	(\$ 1,370.93)		
Totals for FUND: Jail				\$ 6,415.00	\$ 5,044.07	(\$ 1,370.93)		
FUND: Resale								
ACCT: 1220-1-0600-1310 - Treasurer								
000250RP	000491	1220-1-0600-1310	Sumpter, Michelle D.	\$ 202.14	\$ 202.14	\$ 0.00		
Totals for ACCCOUNT: 1220-1-0600-1310				\$ 202.14	\$ 202.14	\$ 0.00		

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PO #	Warrant #	Account	Vendor	Encumbered / Outstanding	Paid	Adjustment	Comments	Purpose
FUND: Resale								
ACCT: 1220-1-0600-1310 - Treasurer								
000233RP	000492	1220-1-0600-2005	Mabrey Bank	\$ 60.00	\$ 46.45	(\$ 13.55)		
000242RP	000493	1220-1-0600-2005	DPM GROUP LLC	\$ 744.33	\$ 744.33	\$ 0.00		
000247RP	000494	1220-1-0600-2005	AVERY LAWN CARE LLC	\$ 600.00	\$ 600.00	\$ 0.00		
000251RP	000495	1220-1-0600-2005	TRIPP, BRANDON	\$ 150.00	\$ 150.00	\$ 0.00		
Totals for ACCOUNT: 1220-1-0600-2005				\$ 1,554.33	\$ 1,540.78	(\$ 13.55)		
Totals for FUND: Resale				\$ 1,756.47	\$ 1,742.92	(\$ 13.55)		
FUND: Rural Fire-ST								
ACCT: 1321-2-8210-2005 - Mountain View Fire Dept								
003021	000726	1321-2-8210-2005	Herringshaw Waste Management	\$ 90.00	\$ 100.00	\$ 10.00		Trash Service
004912	000727	1321-2-8210-2005	Banner Fire Equipment, INC	\$ 97.50	\$ 97.50	\$ 0.00		Service
006126	000728	1321-2-8210-2005	Herringshaw Waste Management	\$ 110.00	\$ 100.00	(\$ 10.00)		Trash Service
Totals for ACCOUNT: 1321-2-8210-2005				\$ 297.50	\$ 297.50	\$ 0.00		
ACCT: 1321-2-8218-2005 - Wainwright Fire Dept								
004234	000729	1321-2-8218-2005	First Class Service	\$ 5,000.00	\$ 4,756.00	(\$ 244.00)	1825	engine swap and labor
005448	000730	1321-2-8218-2005	Lowes	\$ 2,000.00	\$ 2,000.00	\$ 0.00	acct 97006432591	supplies/Equip.
006274	000731	1321-2-8218-2005	ONG	\$ 43.00	\$ 43.00	\$ 0.00	97006432591	Natural Gas Service
006275	000732	1321-2-8218-2005	East Central Electric	\$ 119.00	\$ 119.86	\$ 0.86		Electrical Service
006276	000733	1321-2-8218-2005	Rural Water Dist #6	\$ 14.27	\$ 14.27	\$ 0.00		Water Service
006277	000734	1321-2-8218-2005	Burrows Insurance Agency	\$ 2,743.00	\$ 2,743.00	\$ 0.00		Insurance
006469	000735	1321-2-8218-2005	Herringshaw Waste Management	\$ 180.00	\$ 180.00	\$ 0.00		Trash Service
Totals for ACCOUNT: 1321-2-8218-2005				\$ 10,099.27	\$ 9,856.13	(\$ 243.14)		
Totals for FUND: Rural Fire-ST				\$ 10,396.77	\$ 10,153.63	(\$ 243.14)		
FUND: Sheriff-ST								
ACCT: 1319-2-8004-2005 - Sheriff								
006350	000798	1319-2-8004-2005	Action Automotive Repair	\$ 494.56	\$ 494.56	\$ 0.00		repair

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FUND: Sheriff-ST								
ACCT: 1319-2-8004-2005 - Sheriff								
006383	000799	1319-2-8004-2005	Five Star Office Supply****	\$ 500.00	\$ 182.62	(\$ 317.38)		supplies
							287476-01	
006409	000800	1319-2-8004-2005	Optimum	\$ 195.00	\$ 195.00	\$ 0.00		
Totals for ACCOUNT: 1319-2-8004-2005				\$ 1,189.56	\$ 872.18	(\$ 317.38)		
ACCT: 1319-2-8004-4110 - Sheriff								
003665	000801	1319-2-8004-4110	Emergency Vehicle Resources	\$ 11,850.55	\$ 11,850.55	\$ 0.00		
Totals for ACCOUNT: 1319-2-8004-4110				\$ 11,850.55	\$ 11,850.55	\$ 0.00		
Totals for FUND: Sheriff-ST				\$ 13,040.11	\$ 12,722.73	(\$ 317.38)		
FUND: SH Svc Fee								
ACCT: 1226-2-0400-2005 - Sheriff								
006313	000204	1226-2-0400-2005	Lone Star Prisoner Transport, Inc	\$ 1,400.00	\$ 1,318.35	(\$ 81.65)		
Totals for ACCOUNT: 1226-2-0400-2005				\$ 1,400.00	\$ 1,318.35	(\$ 81.65)		
Totals for FUND: SH Svc Fee				\$ 1,400.00	\$ 1,318.35	(\$ 81.65)		
Grand Totals				\$ 173,926.60	\$ 144,877.75	(\$ 29,048.85)		

Purchase Order Count: 98

These claims approved in the amount indicated as of 06/22/2026

Polly Irving
Polly Irving, County Clerk



Kristy H. King
Chairman

King
Member

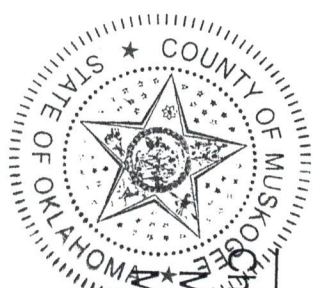
Kenneth L. Bay
Member

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2025-2026 • KP0 Import Requisitions

Blanket PO	Office PO Date	Office Account No	Amt Encumber	Vendor Name	Purpose Na	District	Requisition Department N	Import Amount	Office Account Na
Y	06/22/2026	0001-1-2000-1222	\$300.00	Community Care EAP	C	General Government	General Government	\$300.00	General Gov./ins.
Y	06/22/2026	0001-1-2000-2005	\$100.00	City of Muskogee	Utility	Gen Gov	General Government	\$100.00	General Gov./M&O
Y	06/22/2026	0001-1-2000-2005	\$4,000.00	OG&E *	Utility	Gen Gov	General Government	\$4,000.00	General Gov./M&O
Y	06/22/2026	0001-1-2000-2005	\$1,000.00	City of Muskogee	Utility	Gen Gov	General Government	\$1,000.00	General Gov./M&O
Y	06/22/2026	0001-1-2000-2005	\$175.00	City of Muskogee	Utility	Gen Gov	General Government	\$175.00	General Gov./M&O
Y	06/22/2026	1102-6-4100-2005	\$4,000.00	Indian Nation Logistics	Hauling Road	1	Highway District 1	\$4,000.00	Hwy. Cash M & O
Y	06/22/2026	1102-6-4100-2005	\$7,400.00	JONES CONSTRUCTION / Kyles Jones	Equipment	1	Highway District 1	\$7,400.00	Hwy. Cash M & O
Y	06/22/2026	1102-6-4100-2005	\$4,000.00	CBL Services	Hauling Road	1	Highway District 1	\$4,000.00	Hwy. Cash M & O
Y	06/22/2026	1102-6-4100-2005	\$4,000.00	Rockin J4 Transport & Construction LLC	brush removal	1	Highway District 1	\$4,000.00	Hwy. Cash M & O
Y	06/22/2026	1102-6-4100-2005	\$3,800.00	Premier USA, Inc	Temp. Service	1	Highway District 1	\$3,800.00	Hwy. Cash M & O
Y	06/22/2026	1313-6-8041-2005	\$17,000.00	EAGLE REDI-MIX CONCRETE, LLC	CONCRETE	1	Highway District 1	\$17,000.00	Musk. Co. Sales Tax/Hwy/M & O
Y	06/22/2026	1319-2-8004-2005	\$500.00	O Reilly Automotive Store ****	Sheriff	Sheriff	Sheriff	\$500.00	Musk. Co. Sales Tax/Sheriff/M & O
								\$46,275.00	\$46,275.00



22nd day of June 2026
 Chairman *[Signature]*
 Member *[Signature]*
 Member *[Signature]*
 Attest *[Signature]*
 County Clerk

Requisition - Purchase Order - Claim

Requisition No. 000970

Muskogee

County, Oklahoma

Purchase

Order No. 000970

Requisitioning Dept. Wainwright Fire Dept	Date Req. Rec. 08/13/2025	Date Assigned 08/13/2025
Project No	Date Material Needed	
Federal Award	Date	Requisitioning County Official

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of
2,000.00 Account **1321-2-8218-2005**
 08/13/2025
 Date

Suggested Vendors

WT-2

Purchasing Method Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card

Type of bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2026
 Date 08/13/2025 Appropriation Account 1321-2-8218-2005
 I hereby approve the issuance and encumbrance of this purchase order

Issued To:
Oklahoma Diesel Truck And Tire Repair
 P.O. Box 941

Purchasing Agent
 I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said appropriation.
 DATED THIS 08/13/2025
 County Clerk/Deputy
 OF **Muskogee** COUNTY

WARNER, OK 74469
 Shipped To:
 Wainwright Fire Dept

13 Ok St. Ann. § 1205 requires the vendor to furnish an itemized invoice which shows the vendor's name and address, a clear description of each item purchased unit price, the number or volume of each item, total price, the date of the purchase, and the date of the invoice.

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED

Quantity	Unit	Description	Unit Price	Amount Encumbered	Adjustment	Amount	Total	Approved
VOID								
Totals								

CHARGE & INVOICE TO:

Polly Irving
 County Clerk
 PO Box 1008
 Billing Address
 MUSKOGEE, OK 74402
 City, State, Zip Code

I hereby certify that the invoice, receiving report and other documentation have been compared to this purchase order and any discrepancies have been reported as noted above. This purchase order is deemed approved for consideration for payment by the governing board.
 Date

County Clerk/Deputy

Date Returned For Filing For Consideration By The Governing Board
COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

I also certify that the maximum amount of the purchase order has not been encumbered.

County Clerk/Deputy

Requisitioning County Official

APPROVAL BY GOVERNING BOARD

This claim is approved for payment by the governing board (Signed by at least two members.)
 Date: Authority is approving Officer of account 13 Ok St. Ann. § 120.

Handwritten signatures:
 Chairman
 Member
 Member
 Warrant Number
 Amount
 Date
 County Clerk/Encumbering Officer

Appropriation Account
 1321-2-8218-2005
 Warrant Number
 WT-2

Requisition - Purchase Order - Claim

Requisition No. 001648

Muskogee

County, Oklahoma

Purchase

Order No. 001648

Requisitioning Dept. <u>Wainwright Fire Dept</u>	Date Req. Rec. <u>09/22/2025</u>	Date Assigned <u>09/22/2025</u>
Project No	Date Material Needed	
Federal Award	Date	Requisitioning County Official

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of
1,500.00 Account 1321-2-8218-2005
09/22/2025
 Date

Suggested Vendors

WT-2

Purchasing Method Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card

Type of bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2026
 Date 09/22/2025 Appropriation Account 1321-2-8218-2005

I hereby approve the issuance and encumberance of this purchase order

Issued To:
Foremost Promotions / Aircraft Group
1270 Glen Avenue
MOORESTOWN, NJ 08057
 Shipped To:
Wainwright Fire Dept

Purchasing Agent
 I hereby certify that the amount of the encumbrance has been entered against the designated appropriation account and that the encumbrance is within the authorized budget of said appropriation.
 DATED THIS 09/22/2025
[Signature]
 County Clerk/Deputy
 OF Muskogee COUNTY

19 OK Stat Ann § 1502 requires the vendor to furnish an itemized invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each item, total price, the date of the purchase, and the date of the invoice.

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED

Unit	Amt. To Be	Adjustment
------	------------	------------

Quantity	Unit	Description	Price	Encumbered	Amount	Totals	Approval
VOID							

CHARGE & INVOICE TO:

Polly Irving
 County Clerk
 PO Box 1008
 Billing Address
 MUSKOGEE, OK 74402
 City, State, Zip Code

APPROVAL BY GOVERNING BOARD

This form is required to be signed by the Chairman and at least two members of the Governing Board of the County. It shall be signed by the Chairman and at least two members of the Governing Board of the County. It shall be signed by the Chairman and at least two members of the Governing Board of the County.

I hereby certify that the invoice, receiving report and delivery receipt, when applicable, have been delivered to the purchaser and any discrepancy has been reported to the vendor. This purchase order is therefore approved for consideration for payment by the governing board.

Date

Chairman
 Member
 Member

County Clerk/Deputy

PAYMENT RECORD

Date Returned For Filing For Consideration By The Governing Board
 COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

Warrant Number
 Amount

County Clerk/Deputy

Purchaser to OK Stat Ann § 312 & the Encumbering Officer has the approving authority to purchase or requisition with approved invoice against Unencumbered Approved Budget Purchase Orders. Therefore I hereby authorize payment of the attached approved invoice.

Requisitioning County Official

Date

County Clerk/Encumbering Officer

Appropriation Account
1321-2-8218-2005
 WT-2
 Warrant Number

Requisition - Purchase Order - Claim

Purchase

Requisition No. 002076

Muskogee

County, Oklahoma

Order No. 002076

Requisitioning Dept. Wainwright Fire Dept	Date Req. Rec. 10/14/2025	Date Assigned 10/14/2025
Project No	Date Material Needed	
Federal Award		

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of
400.00 Account **1321-2-8218-2005**

10/14/2025
 Date Requisitioning County Official

Suggested Vendors

WT-2

Purchasing Method Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card

Type of bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2026
 Date 10/14/2025 Appropriation Account 1321-2-8218-2005
 I hereby approve the issuance and encumbrance of this purchase order

Issued To:
O'Reilly Automotive Store
 P.O. Box 9464

Purchasing Agent
 I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said appropriation
 DATED THIS 10/14/2025
 County Clerk/Deputy

SPRINGFIELD, MO 65801
 Shipped To:
 Wainwright Fire Dept

OF Muskogee COUNTY

19 Ok St Ann. § 1505 requires the vendor to furnish an itemized invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each item, total price, the total of the purchase, and the date of the purchase.

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED

Quantity	Unit	Description	Price	Encumbered	Adjusted	Total	Adjusted
VOID							
					Totals	-400.00	

CHARGE & INVOICE TO:

Polly Irving
 County Clerk
 PO Box 1008
 Billing Address
 MUSKOGEE, OK 74402
 City, State, Zip Code

APPROVAL BY GOVERNING BOARD
 This claim is approved for payment in the amount indicated above. (Signed by all board members)
 (Member Authority Encumbered) (Member Authority for this claim: 19 Ok St. Ann. § 325)

I hereby certify that the invoice receiving report and delivery confirmation have been compared to the purchase order and any encumbrances have been established as follows please. This purchase order is therefore approved for consideration for payment by the governing board.
 Date

Chairman
 Member
 Member
 MEMBER RECORD

Date Returned For Filing For Consideration By The Governing Board
COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

Warrant Number
 Amount
 Purchased by 19 Ok St. Ann. § 310 B the Encumbering Officer has the approving authority for payment of this purchase order against Governing Board's appropriation for Blanket Purchase Orders. This purchase order is for the purchase of the attached itemized invoice.
 Date

County Clerk/Deputy
 Requisitioning County Officer

County Clerk/Encumbering Officer

Appropriation Account: 1321-2-8218-2005
 Warrant Number: WT-2

Requisition - Purchase Order - Claim

Requisition No. 002093

Muskogee

County, Oklahoma

Purchase

Order No. 002093

Requisitioning Dept. Wainwright Fire Dept	Date Req. Rec. 10/14/2025	Date Assigned 10/14/2025
Project No	Date Material Needed	
Federal Award	Date	

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of 90.00 Account 1321-2-8218-2005

10/14/2025
Date Requisitioning County Official

Suggested Vendors

WT-2

Purchasing Method Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card

Type of bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2026

Date 10/14/2025 Appropriation Account 1321-2-8218-2005

I hereby approve the issuance and encumbrance of this purchase order

Issued To:
Herringshaw Waste Management
3221 E. Hancock St

MUSKOGEE, OK 74403

Shipped To:
Wainwright Fire Dept

Purchasing Agent

[Signature]
County Clerk/Deputy

OF Muskogee COUNTY

19 Okl. St. Ann. § 1505 requires the vendor to furnish an itemized invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each item, total price, the total of the purchase and the date of the purchase.

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED

Quantity	Unit	Description	Price	Amount	Total	Approved
VOID						

CHARGE & INVOICE TO

Polly Irving
County Clerk

PO Box 1008
Billing Address

MUSKOGEE, OK 74402
City, State, Zip Code

APPROVAL BY GOVERNING BOARD

This document is required for payment in the amount indicated above. (Signed by all listed two members.)
Contract Administrator Approving Officer of encumbrances for this office. 19 Okl. St. Ann. § 126

Date

I hereby certify that the invoice, receiving report and delivery documentation have been compared to the purchase order and any discrepancies have been reconciled as noted above. This purchase order is therefore approved for consideration for payment by the governing board.

Date

Chairman

Member

Member

County Clerk/Deputy

Date Returned For Filing For Consideration By The Governing Board

COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

I also certify that the maximum amount of the blanket purchase order has not been exceeded.

County Clerk/Deputy

Requisitioning County Official

PAYMENT RECORD

Warrant Number

Amount

19 Okl. St. Ann. § 310 & the Encumbering Officer has the authority to sign this document with attached invoice against Encumbering Board approved Member Purchase Order's. It only authorizes payment of the attached invoice.

Date

County Clerk/Encumbering Officer

Appropriation Account
1321-2-8218-2005
WT-2

Warrant Number

[Handwritten Signature]

[Handwritten Signature]

Requisition - Purchase Order - Claim

Requisition No. 002541

Muskogee

County, Oklahoma

Purchase

Order No. 002541

Requisitioning Dept. <u>Wainwright Fire Dept</u>	Date Req. Rec. <u>11/06/2025</u>	Date Assigned <u>11/06/2025</u>
Project No.	Date Material Needed	
Federal Award	Date	Requisitioning County Official

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of 18.42 Account 1321-2-8218-2005

11/06/2025 Date

Suggested Vendors

WT-2

Purchasing Method Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card

Type of bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2028

Date 11/06/2025 Appropriation Account 1321-2-8218-2005

I hereby approve the issuance and encumberance of this purchase order

Issued To:

Rural Water Dist #6

P.O. Box 135

Purchasing Agent

I hereby certify that the amount of this encumbrance has been entered against the designated Appropriation account and that the encumbrance is within the authorized available balance of said Appropriation.

DATED THIS 11/06/2025

[Signature]

County Clerk/Deputy

OF Muskogee COUNTY

WAINWRIGHT, OK 74468

Shipped To:

Wainwright Fire Dept

19 Cfr. Sec. 1505 requires the vendor to furnish an invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each unit, total price, the date of the purchase, and the date of the invoice.

ALL PRICES ARE FOR DESTINATION UNLESS OTHERWISE NOTED

Quantity	Unit	Description	Price	Encumbered	Amount	Total	Appropriation
VOID							
Totals							

CHARGE & INVOICE TO

APPROVAL BY GOVERNING BOARD

Polly Irving
County Clerk

This claim is approved by the members of the board as indicated above (Signed by at least two members).
Date

PO Box 1008
Billing Address
MUSKOGEE, OK 74402
City, State, Zip Code

Chairman
Member
Member
PAYMENT RECORD

I hereby certify that the invoice receiving report and general documentation have been submitted to the purchase order and any disbursements have been restricted as noted above. This purchase order is therefore approved for consideration for payment by the governing board.

Date

Warrant Number

County Clerk/Deputy

Amount

Date Returned For Filing For Consideration By The Governing Board
COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

19 Cfr. Sec. 1505 requires the Encumbering Officer has the approving authority to submit against the designated Appropriation account. Governing Board approval Blanket Purchase Orders are not subject to the same requirements as individual purchase orders. The Encumbering Officer must have the authority to submit against the designated appropriation account.

Date

County Clerk/Deputy

County Clerk/Encumbering Officer

Requisitioning County Official

Appropriation Account
1321-2-8218-2005
 WT-2
 Warrant Number

Kelly King
 Kenneth Paul

Requisition - Purchase Order - Claim

Purchase Order No. **002803**

Requisition No. **002803** Muskogee County, Oklahoma

Requisitioning Dept. Wainwright Fire Dept	Date Req. Rec. 11/21/2025	Date Assigned 11/21/2025
Project No	Date Material Needed	
Federal Award	Date	

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of **1,000.00** Account **1321-2-8218-2005**

11/21/2025
Date Requisitioning County Official

Suggested Vendors

WT-2

Purchasing Method Regular PO Blanket PO Purchase Card/Vendor for p-card

Type of bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2026

Date 11/21/2025 Appropriation Account 1321-2-8218-2005

I hereby approve the issuance and encumberance of this purchase order.

Issued To:
Eastern OK Development Dist.
P.O. Box 1367

Purchasing Agent

I hereby certify that the amount of this encumberance has been fully set against the designated appropriation accounts and that the encumberance is within the authorized available balance of said appropriation.

DATED THIS 11/21/2025 *Irving*
County Clerk/Deputy

MUSKOGEE, OK 74403

Shipped To:
Wainwright Fire Dept

OF Muskogee COUNTY

19 Okla Stat Ann § 1505 requires the vendor to furnish an invoice which states the vendor's name and address, a clear description of each item purchased, and price, the number or volume of each item, unit price, the total of the purchase, and the date of the purchase.

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED

Quantity	Unit	Description	Price	Encumbered	Amount	Total	Account
VOID							
Totals							

CHARGE & INVOICE TO:

Polly Irving
County Clerk
PO Box 1008
Billing Address
MUSKOGEE, OK 74402
City, State, Zip Code

APPROVAL BY GOVERNING BOARD

This document is prepared in the amount indicated above. Signed by a local (or members) District Council or legislative officer of representatives for the office 19 Okl Stat Ann § 306

Chairman
Member
Member
PRESIDENT RECORD

I hereby certify that the invoice, receiving report and delivery documentation have been received and all requirements have been reviewed and filed above. This purchase order is therefore approved for consideration for payment by the governing board.

Date

County Clerk/Deputy

Warrant Number

Amount

Date Returned For Filing For Consideration By The Governing Board
COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

I hereby certify that the maximum amount of the blanket purchase order has not been exceeded.

County Clerk/Deputy

19 Okl Stat Ann § 1109.216 Encumbering Officer has the appropriate authority to purchase, encumber against Unexpended Budget approved blanket Purchase Orders.

Date

County Clerk/Encumbering Officer

Requesting County Officer

Appropriation Account
1321-2-8218-2005
WT-2
Warrant Number

Handwritten signatures and notes:
Hester
Kemp's Bay

Requisition - Purchase Order - Claim

Requisition No. 003031

Muskogee

County, Oklahoma

Purchase

Order No. 003031

Requisitioning Dept. Wainwright Fire Dept	Date Req. Rec. 12/03/2025	Date Assigned 12/03/2025
Project No.	Date Material Needed	
Federal Award		

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of \$5.00

Account 1321-2-8218-2005

12/03/2025

Date Requisitioning County Official

Suggested Vendors

WT-2

Purchasing Method Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card

Type of bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2026

Date 12/03/2025 Appropriation Account 1321-2-8218-2005

I hereby approve the issuance and encumberance of this purchase order

Issued To:

Ecolink

Po Box 1178

OKMULGEE, OK 74447

Shipped To:

Wainwright Fire Dept

Purchasing Agent

I hereby certify that the amount of this encumberance has been entered against the designated appropriation accounts and that this encumberance is within the authorized available balance of said appropriation.

DATED THIS 12/03/2025 *[Signature]*

County Clerk/Deputy

OF Muskogee COUNTY

19 Ok. St. Ann. § 1305 requires the vendor to furnish an itemized invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each item, the price for the entire purchase, and the date of the purchase.

ALL PRICES ARE FOR DESTINATION UNLESS OTHERWISE NOTED

Quantity	Unit	Description	Price	Encumbered	Amount	Total	Appropriation
VOID							
Totals							

CHARGE & INVOICE TO:

Polly Irving

County Clerk

PO Box 1008

Billing Address

MUSKOGEE OK 74402

City, State, Zip Code

APPROVAL BY GOVERNING BOARD

This claim is subject to payment in the amount indicated above (Signed by at least two members of the governing board or representatives for that office) (9 Ok. St. Ann. § 1305)

Date

Chairman

Member

Member

I hereby certify that the invoice accompanying this requisition has been examined and found correct and that the purchase order and any encumberance have been recorded as noted above.

Date

County Clerk/Deputy

PAYMENT RECORD

Warrant Number

Amount

Date

County Clerk/Encumbering Officer

Date Returned For Filing For Consideration By The Governing Board

COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

I also certify that the maximum amount of the blanket purchase order has not been exceeded.

County Clerk/Deputy

Requisitioning County Officer

Appropriation Account
1321-2-8218-2005
WT-2

Warrant Number

[Handwritten Signature: Polly Irving]

[Handwritten Signature: Jennifer Payne]

Requisition - Purchase Order - Claim

Purchase

Requisition No. 003185

Muskogee

County, Oklahoma

Order No. 003185

Requisitioning Dept. Wainwright Fire Dept	Date Req. Rec. 12/15/2025	Date Assigned 12/15/2025
Project No.	Date Material Needed	
Federal Award	Date	Requisitioning County Official

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of
 100.00 Account 1321-2-8218-2005

Suggested Vendors

WT-2

Purchasing Method Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card

Type of Bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2026
 Date 12/15/2025 Appropriation Account 1321-2-8218-2005
 I hereby approve the issuance and encumbrance of this purchase order

Issued To:
Herringshaw Waste Management
 3221 E. Hancock St

Purchasing Agent
 I hereby certify that the amount of this encumbrance has been entered against the designated appropriation account and that this encumbrance is within the authorized available balance of said appropriation.
 DATED THIS 12/15/2025

MUSKOGEE, OK 74403

County Clerk/Deputy
 OF Muskogee COUNTY

Shipped To:
 Wainwright Fire Dept

18 OK Stat. Ann. § 1505 requires the vendor to furnish an original invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or quantity of each, date, total price, the date of the purchase, and the date of the invoice.

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED

Quantity	Unit	Description	Unit Price	Amount	Adjustment	Total	Encumbered
VOID							

CHARGE & INVOICE TO

Totals
 APPROVAL BY GOVERNING BOARD

Polly Irving
 County Clerk

This order is approved by the governing board (signed by its president and members) District Attorney is approving officer of state contracts for this order. 18 OK Stat. Ann. § 1505

PO Box 1008
 Billing Address
 MUSKOGEE, OK 74402
 City, State, Zip Code

Date
 Chairman
 Member
 Member

I hereby certify that the invoice, receiving report, and delivery documentation have been submitted with this purchase order and any discrepancies have been reported as noted above. This purchase order is available approved for consideration for payment by the governing board.
 Date

WARRANT RECORD

County Clerk/Deputy

Warrant Number
 Amount
 Date

Date Returned For Filing For Consideration By The Governing Board
 COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

I also certify that the maximum amount of the blanket purchase order has not been exceeded

18 OK Stat. Ann. § 312 & 312.2 The Encumbering Officer has the approval authority for payment of requisitions with attached invoice against governing board appropriation accounts. Purchase Orders Encumbered. I hereby authorize payment of the actual approved amount.

County Clerk/Deputy

County Clerk/Encumbering Officer

Requisitioning County Official

Appropriation Account
 1321-2-8218-2005
 WT-2
 Warrant Number

Requisition - Purchase Order - Claim

Requisition No. 000380

Muskogee

County, Oklahoma

Purchase

Order No. 000215RP

Requisitioning Dept. Treasurer	Date Req. Rec. 04/27/2026	Date Assigned 04/27/2026
Project No.	Date Material Needed	
Federal Award	Date	

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of
1,500.00 Account **1220-1-0600-4110**

04/27/2026

Date

Requisitioning County Official

R.P.-3

Suggested Vendors

Purchasing Method Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card

Type of bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2026

Date 04/27/2026 Appropriation Account 1220-1-0600-4110

I hereby approve the issuance and encumbrance of this purchase order

Purchasing Agent

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said appropriation.

DATED THIS 04/27/2026

Issued To:

Quadient Leasing USA Inc

P.o. Box 123682

Dept 3682

DALLAS, TX 75312

Shipped To:

County Treasurer

P.O. Box 1587

Muskogee, OK 74402-1587

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED

County Clerk/Deputy

OF Muskogee

COUNTY

19 Okl. St. Ann. S 1505 requires the vendor to furnish an itemized invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each item, total price, the total of the purchase, and the date of the purchase.

Quantity	Unit	Description	Unit Price	Amt. To Be Encumbered	Adjustment Amount	Total	Approved
(Large handwritten scribble)							
					-47.04	1,452.96	

CHARGE & INVOICE TO:

APPROVAL BY GOVERNING BOARD

This claim is approved for payment in the amount indicated above (Signed by at least two members.) District Attorney is approving Official of expenditures for that office. 19 Okl. St. Ann S 326.

06/15/2026

Date

Polly Irving

County Clerk

PO Box 1008

Billing Address

MUSKOGEE, OK 74402

City, State, Zip Code

I hereby certify that the invoice, receiving report and delivery documentation have been compared to this purchase order, and any discrepancies have been reconciled as noted above. This purchase order is therefore approved for consideration for payment by the governing board.

06/15/2026

Date

County Clerk/Deputy

06/15/2026

Date Returned For Filing For Consideration By The Governing Board

COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

I also certify that the maximum amount of the blanket purchase order has not been exceeded.

PAYMENT RECORD

Warrant Number

000490

Amount

1,452.96

Pursuant to 62 Okl. St. Ann. S 310.8, the Encumbering Officer has the approving authority for payment of requisitions with attached invoice against Governing Board approved blanket Purchase Orders. Therefore, I hereby authorize payment of the attached approved invoice.

06/15/2026

Date

County Clerk/Deputy

Date

County Clerk/Encumbering Officer

Requisitioning County Officer

Date

Appropriation Account
1220-1-0600-4110
R.P.-3

Warrant Number
000490

Requisition - Purchase Order - Claim

Requisition No. 000172

Muskogee

County, Oklahoma

Purchase

Order No. 000120RP

Requisitioning Dept. Treasurer	Date Req. Rec. 12/16/2025	Date Assigned 12/16/2025
Project No.	Date Material Needed	
Federal Award	Date	

I approve the processing of this purchase request and the encumbering on the designated account to the maximum of **2,375.84** Account **1220-1-0600-4110**

12/16/2025

Date

Jessica B. Smith
Requisitioning County Official

Suggested Vendors

R.P.-3

Purchasing Method Regular P.O. Blanket P.O. Purchase Card/Vendor for p-card

Type of bid (if required)

State Contract/Purchasing Cooperative

County Purchasing Act

Public Competitive Bidding Act

Fiscal Year 2025-2026

Date 12/16/2025 Appropriation Account 1220-1-0600-4110

I hereby approve the issuance and encumbrance of this purchase order

Purchasing Agent

I hereby certify that the amount of this encumbrance has been entered against the designated appropriation accounts and that this encumbrance is within the authorized available balance of said appropriation.

DATED THIS 12/16/2025

Polly Irving
County Clerk/Deputy

OF Muskogee COUNTY

19 Okl. St. Ann. S 1505 requires the vendor to furnish an itemized invoice which states the vendor's name and address, a clear description of each item purchased, unit price, the number or volume of each item, total price, the total of the purchase, and the date of the purchase.

Issued To:
Bank Of America P-Card, Treasurer
1825 East Buckeye Rd. Dept 5667

PHOENIX, AZ 85034

Shipped To:
County Treasurer
P.O. Box 1587
Muskogee, OK 74402-1587

ALL PRICES ARE FOB DESTINATION UNLESS OTHERWISE NOTED

Quantity	Unit	Description	Unit Price	Amt. To Be Encumbered	Adjustment Amount	Total	Approved
1.000		Letter Opener		2,375.84			
				Totals		2,375.84	

CHARGE & INVOICE TO:

APPROVAL BY GOVERNING BOARD

This claim is approved for payment in the amount indicated above (Signed by at least two members.) District Attorney is approving Officer of expenditures for that office. 19 Okl. St. Ann S 326.

Date

Polly Irving
County Clerk
PO Box 1008
Billing Address
MUSKOGEE, OK 74402
City, State, Zip Code

Chairman

Member

Member

PAYMENT RECORD

Warrant Number

Amount

Date

Pursuant to 62 Okl. St. Ann. S 310.8, the Encumbering Officer has the approving authority for payment of requisitions with attached invoice against Governing Board approved blanket Purchase Orders. Therefore, I hereby authorize payment of the attached approved invoice.

Date Returned For Filing For Consideration By The Governing Board

COMPLETE WHEN USED WITH A BLANKET PURCHASE ORDER

I also certify that the maximum amount of the blanket purchase order has not been exceeded.

County Clerk/Deputy

Date

County Clerk/Encumbering Officer

Requisitioning County Officer

Date

Appropriation Account
1220-1-0600-4110
R.P.-3

Warrant Number

